

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: August 23, 2018

Meeting Location: San Mateo County Law Library
710 Hamilton St., Redwood City, CA 93063

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	V. RAYMOND SWOPE
Trustee:	JOSEPH C. SCOTT
Trustee:	PAUL WILKINS

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION

2. REGULAR SESSION

The meeting convened at 12:25 pm in Regular Session.

- a. Approval of minutes for June 28, 2018 meeting. Scott made motion to approve. Schaiman seconded. Vote for unanimous approval. Minutes moved into record.
- b. Acceptance of report of expenses for period 12 (June) of FY 2017-2018 and period 1 (July) FY 2018-2019. End of fiscal year 2017-2018 and final expenditures and incomes discussed. Plan to set FY 2018-2019 budget at 5% increase from final figures. Highest filing fee income in years received in July. Schaiman made motion to approve. Seconded by Swope. Unanimous approval. Report of expenses moved into record.
- c. Discussion and information updates & policy decisions: WestLaw contract renewed. LexisAdvance up for renewal. New computers cost to be reimbursed by SVCF fund. Grant for updated print of Nolo resources. Request to bar to have changes to be announced in Heresay.
- d. Bar Association report Jacquelyn Brown ill and on leave of absence. Approval of new board members.
- e. Public comments from Martin Fox including legislative updates and acute care unit, Laura's Law Presentations.

Schaiman made motion to adjourn. Seconded by Scott. Unanimous vote. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio