



SAN MATEO COUNTY LAW LIBRARY

RESEARCH GUIDE #5

CIVIL HARASSMENT RESTRAINING ORDER

This resource guide only provides guidance, and does not constitute legal advice. If you need legal advice you need to speak with an attorney. To find an attorney to assist you, you may contact the San Mateo County Lawyer Referral Service at (650) 369-4149.

WHAT IS A CIVIL HARASSMENT RESTRAINING ORDER?

It is a court order that helps protect people from harassment from another person or persons. If this is a domestic violence issue (current dating relationship, former dating relationship, family that lives with you, or roommates), please see the Domestic Violence Research Guide #7 for assistance.

CAN I OBTAIN A CIVIL HARASSMENT RESTRAINING ORDER?

You can ask for a restraining order if you are worried about your safety because someone is:

- Harassing you;
- Stalking you;
- Has committed act(s) of violence against you; and/or
- Has threatened you with violence.

HOW WILL THE ORDER HELP ME?

The court can order the person not to:

- Harass or threaten you;
- Contact you, or go near you; and
- Possess a firearm.

WILL THE ORDER PROTECT MY FAMILY AS WELL?

Yes. You can also ask the court for orders of protection for the people who live with you and family members.

HOW MUCH DOES IT COST?

It depends on the level of harassment. If the restrained person has used or threatened to use violence against you or has stalked you, you **DO NOT** pay a filing fee. Otherwise, you must pay a filing fee or you can request a fee waiver if you are unable to pay the filing fee.

WHAT FORMS DO I NEED TO REQUEST THE ORDER?

You **MUST** fill out the following Judicial Council Forms:

- [CM-010](#) – *Civil Case Cover Sheet*
- [CLETS-001](#) – *California Law Enforcement Telecommunications System*
- [CH-100](#) - *Request for a Civil Harassment Restraining Order*
- [CH-109](#) – *Notice of Court Hearing*
- [CH-110](#) – *Temporary Restraining Order*

WHAT DO I NEED TO DO TO OBTAIN THE ORDER?

You **MUST** file the forms at the Clerk's Office of the Superior Courthouse in the county where the harassment took place or the person to be restrained lives.

Give your forms to the Clerk. The Clerk will give you a hearing date on the *Notice of Court Hearing* Form. If your request is immediately granted, a copy of the *Temporary Order* is signed by a judicial officer.

HOW SOON CAN I OBTAIN AN ORDER?

Bring your forms to the Court's Ex Parte Judgement, the Judge is available Monday – Friday from 2:00 PM – 3:30 PM. The Ex Parte Judge will review your documents and will grant or deny your request for a temporary restraining order at that time. You will also be given a date to return to make the restraining order permanent (permanent orders last up to five years).

DO I NEED TO GO TO COURT?

Yes. You must go to court on the date of the hearing that the Clerk gave to you.

DO I NEED TO BRING WITNESSES?

Witnesses are not required, but it helps to have more evidence of harassment than just your words alone. The court may or may not allow your witnesses to testify at the hearing, thus, you should bring their written statements under oath to the hearing. For written witness statements use Judicial Council Form [MC-030](#): *Declaration*.

In addition to witnesses, you may also bring:

- Witness statements (use form [MC-030](#): *Declaration* for this purpose);
- Photographs;

- Medical reports;
- Police reports;
- Damaged property; and/or
- Threatening letters, emails, or telephone (text) messages.

HOW LONG WILL THE ORDER LAST?

If the court grants the temporary order, it will last until the hearing date. At the time of the hearing, the court will decide whether to cancel or continue the order. The court order could last for up to five years.

HOW WILL THE RESTRAINED PERSON KNOW ABOUT THE ORDER?

Someone over the age of 18 (not you, or anyone who is a party to the case) must “serve” (give) the person to be restrained a copy of the order. The server must then fill out Judicial Council Form [CH-200: Proof of Personal Service](#) form, and you must file this with the court at the Clerk’s Office.

WHAT HAPPENS IF THE RESTRAINED PERSON STILL BOTHERS ME?

Call the police. The restrained person can be arrested and charged with a crime.

WHAT IF I CHANGE MY MIND AND WANT TO CANCEL THE ORDER?

Once the order is issued, only the judge can change or cancel it. You or the restrained person would have to file a request with the court to cancel the order.

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): Jane Doe 1000 ABC Street Redwood City, CA 94062 TELEPHONE NO.: (650) 123-1234 FAX NO.: ATTORNEY FOR (Name): IN PRO PER		To keep other people from seeing what you entered on your form, please press the Clear This Form button at the end of the form when finished.
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN MATEO STREET ADDRESS: 400 COUNTY CENTER MAILING ADDRESS: CITY AND ZIP CODE: REDWOOD CITY, CA 94063 BRANCH NAME: SOUTHERN BRANCH		
CASE NAME: JANE DOE v. JOHN FOE		
CIVIL CASE COVER SHEET <input checked="" type="checkbox"/> Unlimited (Amount demanded exceeds \$25,000) <input type="checkbox"/> Limited (Amount demanded is \$25,000 or less)	Complex Case Designation <input type="checkbox"/> Counter <input type="checkbox"/> Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402)	CASE NUMBER: JUDGE: DEPT:

Items 1-6 below must be completed (see instructions on page 2).

1. Check one box below for the case type that best describes this case:

Auto Tort <input type="checkbox"/> Auto (22) <input type="checkbox"/> Uninsured motorist (46) Other PIPD/WD (Personal Injury/Property Damage/Wrongful Death) Tort <input type="checkbox"/> Asbestos (04) <input type="checkbox"/> Product liability (24) <input type="checkbox"/> Medical malpractice (45) <input type="checkbox"/> Other PIPD/WD (23) Non-PIPD/WD (Other) Tort <input type="checkbox"/> Business tort/unfair business practice (07) <input type="checkbox"/> Civil rights (08) <input type="checkbox"/> Defamation (13) <input type="checkbox"/> Fraud (16) <input type="checkbox"/> Intellectual property (19) <input type="checkbox"/> Professional negligence (25) <input type="checkbox"/> Other non-PIPD/WD tort (35) Employment <input type="checkbox"/> Wrongful termination (36) <input type="checkbox"/> Other employment (15)	Contract <input type="checkbox"/> Breach of contract/warranty (06) <input type="checkbox"/> Rule 3.740 collections (09) <input type="checkbox"/> Other collections (09) <input type="checkbox"/> Insurance coverage (18) <input type="checkbox"/> Other contract (37) Real Property <input type="checkbox"/> Eminent domain/inverse condemnation (14) <input type="checkbox"/> Wrongful eviction (33) <input type="checkbox"/> Other real property (26) Unlawful Detainer <input type="checkbox"/> Commercial (31) <input type="checkbox"/> Residential (32) <input type="checkbox"/> Drugs (38) Judicial Review <input type="checkbox"/> Asset forfeiture (05) <input type="checkbox"/> Petition re: arbitration award (11) <input type="checkbox"/> Writ of mandate (02) <input type="checkbox"/> Other judicial review (39)	Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400-3.403) <input type="checkbox"/> Antitrust/Trade regulation (03) <input type="checkbox"/> Construction defect (10) <input type="checkbox"/> Mass tort (40) <input type="checkbox"/> Securities litigation (28) <input type="checkbox"/> Environmental/Toxic tort (30) <input type="checkbox"/> Insurance coverage claims arising from the above listed provisionally complex case types (41) Enforcement of Judgment <input type="checkbox"/> Enforcement of judgment (20) Miscellaneous Civil Complaint <input type="checkbox"/> RICO (27) <input type="checkbox"/> Other complaint (not specified above) (42) Miscellaneous Civil Petition <input type="checkbox"/> Partnership and corporate governance (21) <input checked="" type="checkbox"/> Other petition (not specified above) (43)
--	--	---

2. This case is is not complex under rule 3.400 of the California Rules of Court. If the case is complex, mark the factors requiring exceptional judicial management:
- | | |
|--|--|
| a. <input type="checkbox"/> Large number of separately represented parties | d. <input type="checkbox"/> Large number of witnesses |
| b. <input type="checkbox"/> Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve | e. <input type="checkbox"/> Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court |
| c. <input type="checkbox"/> Substantial amount of documentary evidence | f. <input type="checkbox"/> Substantial postjudgment judicial supervision |
3. Remedies sought (check all that apply): a. monetary b. nonmonetary; declaratory or injunctive relief c. punitive
4. Number of causes of action (specify):
5. This case is is not a class action suit.
6. If there are any known related cases, file and serve a notice of related case. (You may use form CM-015.)

Date: 1/1/2000

JANE DOE

(TYPE OR PRINT NAME)

Jane Doe
(SIGNATURE OF PARTY OR ATTORNEY FOR PARTY)

NOTICE

- Plaintiff must file this cover sheet with the first paper filed in the action or proceeding (except small claims cases or cases filed under the Probate Code, Family Code, or Welfare and Institutions Code). (Cal. Rules of Court, rule 3.220.) Failure to file may result in sanctions.
- File this cover sheet in addition to any cover sheet required by local court rule.
- If this case is complex under rule 3.400 et seq. of the California Rules of Court, you must serve a copy of this cover sheet on all other parties to the action or proceeding.
- Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.

CLETS-001 Confidential Information for Law Enforcement

Instructions: If you are asking for a restraining order, you must complete this form and give it to the court clerk, along with the other court forms required in your case. If the judge grants the restraining order, information you give on this form will be entered into a database (called CLETS) to help law enforcement enforce the order. If information changes later, you may complete this form again and turn it in to the court.

To Court Clerk: Do not file this form. The information on this form must be entered into the protective order registry in CLETS.

Court fills in case number when form is received.

Case Number: _____

Information that has a star (*) next to it is required. All other information is helpful.

Date received by court: _____

1 Person You Want a Restraining Order Against

*Name: THE OTHER PERSON'S NAME HERE

Other names used: _____

Marks, scars, or tattoos: _____ SSN: _____

Telephone: _____ Driver's license (number and state): _____

Vehicle type: _____ Model: _____ Year: _____ Plate number: _____

Name of employer and address: _____

Does the person speak English? Yes I don't know No (list language): _____

Does the person have any firearms (guns), firearm parts, or ammunition?

No I don't know

Yes (Give any information you have below, like the type, amount, or location of the firearm, if known.)

2 *Your Name: YOUR NAME HERE

(Skip 3 and 4 if you are asking for a gun violence restraining order (form GV-100).)

3 Your information

*Age: _____ Date of Birth (month, day, year): _____ *Gender: M F X (nonbinary)

Race: _____ Telephone: _____

Do you speak English? Yes No (list language): _____

4 Other People You Want Protected

*Name: _____ *Gender: _____ Race: _____ Date of Birth: _____

*Name: _____ *Gender: _____ Race: _____ Date of Birth: _____

*Name: _____ *Gender: _____ Race: _____ Date of Birth: _____

*Name: _____ *Gender: _____ Race: _____ Date of Birth: _____

Check here if you have more people to list. Write them on a separate piece of paper and write "Item 3" at the top and attach it to this form.

CH-100**Request for Civil Harassment Restraining Orders**

Clerk stamps date here when form is filed.

Read *Can a Civil Harassment Restraining Order Help Me? (form CH-100-INFO)* before completing this form. Also fill out *Confidential CLETS Information (form CLETS-001)* with as much information as you know.

1 Person Seeking Protection

- a. Your Full Name: Jane Doe Age: 30
 Your Lawyer (if you have one for this case)
 Name: _____ State Bar No.: _____
 Firm Name: _____
- b. Your Address (If you have a lawyer, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, you may give a different mailing address instead. You do not have to give telephone, fax, or e-mail.)
 Address: 1000 ABC Street
 City: Redwood City, CA 94062 State: CA Zip: 94062
 Telephone: (650) 123-1234 Fax: _____
 E-Mail Address: janedoe@gmail.com

Fill in court name and street address:

Superior Court of California, County of

Court fills in case number when form is filed.

Case Number:**2 Person From Whom Protection Is Sought**

- Full Name: John Foe Age: 35
 Address (if known): 2000 JFK Avenue
 City: San Mateo State: CA Zip: 94402

3 Additional Protected Persons

- a. Are you asking for protection for any other family or household members? Yes No *If yes, list them:*
- | Full Name | Sex | Age | Lives with you? | How are they related to you? |
|----------------|----------|----------|---|------------------------------|
| <u>Sam Doe</u> | <u>M</u> | <u>5</u> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <u>Son</u> |
| _____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ |

Check here if there are more persons. Attach a sheet of paper and write "Attachment 3a—Additional Protected Persons" for a title. You may use form MC-025, Attachment.

b. Why do these people need protection? (Explain below):

Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 3b—Why Others Need Protection" for a title.

John Foe threatened him too.

This is not a Court Order.

Case Number: _____

4 Relationship of Parties

How do you know the person in (2)? (Explain below):

Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 4—Relationship of Parties" for a title.

He works at a Starbucks I go to frequently.

5 Venue

Why are you filing in this county? (Check all that apply):

- a. The person in (2) lives in this county.
- b. I was harassed by the person in (2) in this county.
- c. Other (specify): _____

6 Other Court Cases

a. Have you or any of the persons named in (3) been involved in another court case with the person in (2)?

Yes No (If yes, check each kind of case and indicate where and when each was filed.)

	Kind of Case	Filed in (County/State)	Year Filed	Case Number (if known)
(1)	<input type="checkbox"/> Civil Harassment	_____	_____	_____
(2)	<input type="checkbox"/> Domestic Violence	_____	_____	_____
(3)	<input type="checkbox"/> Divorce, Nullity, Legal Separation	_____	_____	_____
(4)	<input type="checkbox"/> Paternity, Parentage, Child Custody	_____	_____	_____
(5)	<input type="checkbox"/> Elder or Dependent Adult Abuse	_____	_____	_____
(6)	<input type="checkbox"/> Eviction	_____	_____	_____
(7)	<input type="checkbox"/> Guardianship	_____	_____	_____
(8)	<input type="checkbox"/> Workplace Violence	_____	_____	_____
(9)	<input type="checkbox"/> Small Claims	_____	_____	_____
(10)	<input type="checkbox"/> Criminal	_____	_____	_____
(11)	<input type="checkbox"/> Other (specify): _____	_____	_____	_____

b. Are there now any protective or restraining orders in effect relating to you or any of the persons in (3) and the person in (2)? No Yes (If yes, attach a copy if you have one.)

7 Description of Harassment

Harassment means violence or threats of violence against you, or a course of conduct that seriously alarmed, annoyed, or harassed you and caused you substantial emotional distress. A course of conduct is more than one act.

a. Tell the court about the last time the person in (2) harassed you.

(1) When did it happen? (provide date or estimated date): 25/12/1999

(2) Who else was there?
My son.

This is not a Court Order.



Case Number: _____

7 a. (3) How did the person in (2) harass you? (Explain below):
 Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 7a(3)—Describe Harassment" for a title.

John Foe knocked at my door and tried to force himself inside yelling and threatening to hurt my son and I.

(4) Did the person in (2) use or threaten to use a gun or any other weapon?
 Yes No (If yes, explain below):
 Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 7a(4)—Use of Weapons" for a title.

He threatened me with a Portable Survival Rifle.

(5) Were you harmed or injured because of the harassment?
 Yes No (If yes, explain below):
 Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 7a(5)—Harm or Injury" for a title.

(6) Did the police come? Yes No
If yes, did they give you or the person in (2) an Emergency Protective Order? Yes No
If yes, the order protects (check all that apply):
 Me The person in (2) The persons in (3).
(Attach a copy of the order if you have one.)

b. Has the person in (2) harassed you at other times?
 Yes No (If yes, describe prior incidents and provide dates of harassment below):
 Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 7b—Previous Harassment" for a title.

This is not a Court Order.

Case Number: _____

Check the orders you want.

8 **Personal Conduct Orders**

I ask the court to order the person in **(2)** not to do any of the following things to me or to any person to be protected listed in **(3)**:

- a. Harass, intimidate, molest, attack, strike, stalk, threaten, assault (sexually or otherwise), hit, abuse, destroy personal property of, or disturb the peace of the person.
- b. Contact the person, either directly or indirectly, in any way, including, but not limited to, in person, by telephone, in writing, by public or private mail, by interoffice mail, by e-mail, by text message, by fax, or by other electronic means.
- c. Other (specify):
 Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 8c—Other Personal Conduct Orders," for a title.

The person in **(2)** will be ordered not to take any action to get the addresses or locations of any protected person unless the court finds good cause not to make the order.

9 **Stay-Away Orders**

a. I ask the court to order the person in **(2)** to stay at least 100 yards away from (check all that apply):

- (1) Me.
- (2) The other persons listed in **(3)**.
- (3) My home.
- (4) My job or workplace.
- (5) My school.
- (6) My children's school.
- (7) My children's place of child care.
- (8) My vehicle.
- (9) Other (specify):

b. If the court orders the person in **(2)** to stay away from all the places listed above, will he or she still be able to get to his or her home, school, or job? Yes No (If no, explain below):

Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 9b—Stay-Away Orders," for a title.

10 **Guns or Other Firearms and Ammunition**

Does the person in **(2)** own or possess any guns or other firearms? Yes No I don't know

If the judge grants a protective order, the person in **(2)** will be prohibited from owning, possessing, purchasing, receiving, or attempting to purchase or receive a gun, other firearm, and ammunition while the protective order is in effect. The person in **(2)** will also be ordered to turn in to law enforcement, or sell to or store with a licensed gun dealer, any guns or firearms within his or her immediate possession or control.

This is not a Court Order.



Case Number: _____

11 **Temporary Restraining Order**

I request that a Temporary Restraining Order (TRO) be issued against the person in **(2)** to last until the hearing. I am presenting form CH-110, *Temporary Restraining Order*, for the court's signature together with this *Request*.

Has the person in **(2)** been told that you were going to go to court to seek a TRO against him/her?

Yes No (If you answered no, explain why below):

Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 11—Temporary Restraining Order" for a title.

12 **Request to Give Less Than Five Days' Notice of Hearing**

You must have your papers personally served on the person in **(2)** at least five days before the hearing, unless the court orders a shorter time for service. (Form CH-200-INFO explains What Is "Proof of Personal Service"? Form CH-200, Proof of Personal Service, may be used to show the court that the papers have been served.)

If you want there to be fewer than five days between service and the hearing, explain why below:

Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 12—Request to Give Less Than Five Days' Notice" for a title.

I am scared that he will come back to my house soon.

13 **No Fee for Filing or Service**

- a. There should be no filing fee because the person in **(2)** has used or threatened to use violence against me, has stalked me, or has acted or spoken in some other way that makes me reasonably fear violence.
- b. The sheriff or marshal should serve (notify) the person in **(2)** about the orders for free because my request for orders is based on unlawful violence, a credible threat of violence, or stalking.
- c. There should be no filing fee and the sheriff or marshal should serve the person in **(2)** for free because I am entitled to a fee waiver. (You must complete and file form FW-001, Application for Waiver of Court Fees and Costs.)

14 **Lawyer's Fees and Costs**

I ask the court to order payment of my lawyer's fees Court costs.

The amounts requested are:

<u>Item</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

Check here if there are more items. Put the items and amounts on the attached sheet of paper or form MC-025 and write "Attachment 14—Lawyer's Fees and Costs" for a title.

This is not a Court Order.



Case Number: _____

15 **Possession and Protection of Animals**

I ask the court to order the following:

- a. That I be given the sole possession, care, and control of the animals listed below, which I own, possess, lease, keep, or hold, or which reside in my household.
(Identify animals by, e.g., type, breed, name, color, sex.)

Toy Poodle, Fluff, golden, female

I request sole possession of the animals because *(specify good cause for granting order):*

- Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 15a—Possession of Animals" for a title.

- b. That the person in **2** must stay at least 100 yards away from, and not take, sell, transfer, encumber, conceal, molest, attack, strike, threaten, harm, or otherwise dispose of, the animals listed above.

16 **Additional Orders Requested**

I ask the court to make the following additional orders *(specify):*

- Check here if there is not enough space for your answer. Put your complete answer on the attached sheet of paper or form MC-025 and write "Attachment 16—Additional Orders Requested," for a title.

17 Number of pages attached to this form, if any: _____

Date: _____

Lawyer's name (if any)

Lawyer's signature

I declare under penalty of perjury under the laws of the State of California that the information above and on all attachments is true and correct.

Date: 1/1/2000

JANE DOE
Type or print your name

Sign your name Jane Doe

This is not a Court Order.

For your protection and privacy, please press the Clear This Form button after you have printed the form.

Print this form

Save this form

Clear this form

CH-109

Notice of Court Hearing

Clerk stamps date here when form is filed.

1 Person Seeking Protection

a. Your Full Name: Jane Doe

Your Lawyer (if you have one for this case):

Name: _____ State Bar No.: _____

Firm Name: _____

b. Your Address (If you have a lawyer, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, you may give a different mailing address instead. You do not have to give telephone, fax, or e-mail.)

Address: 1000 ABC Street

City: Redwood City State: CA Zip: 94062

Telephone: (650) 123-1234 Fax: _____

E-Mail Address: janedoe@gmail.com

Empty box for clerk stamping date.

Fill in court name and street address:

Superior Court of California, County of

Court fills in case number when form is filed.

Case Number: _____

2 Person From Whom Protection Is Sought

Full Name: John Foe

The court will complete the rest of this form.

3 Notice of Hearing

A court hearing is scheduled on the request for restraining orders against the person in (2):

Hearing Date	Date: _____	Time: _____	Name and address of court if different from above: _____ _____ _____
	Dept.: _____	Room: _____	

4 Temporary Restraining Orders (Any orders granted are on form CH-110, served with this notice.)

a. Temporary Restraining Orders for personal conduct and stay-away orders as requested in form CH-100, Request for Civil Harassment Restraining Orders, are (check only one box below):

- (1) All GRANTED until the court hearing.
- (2) All DENIED until the court hearing. (Specify reasons for denial in b, below.)
- (3) Partly GRANTED and partly DENIED until the court hearing. (Specify reasons for denial in b, below.)



CH-110

Temporary Restraining Order

Clerk stamps date here when form is filed.

Person in ① must complete items ①, ②, and ③ only.

① **Protected Person**

a. Your Full Name: Jane Doe

Your Lawyer (if you have one for this case):

Name: _____ State Bar No.: _____

Firm Name: _____

b. Your Address (If you have a lawyer, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, you may give a different mailing address instead. You do not have to give telephone, fax, or e-mail.):

Address: 1000 ABC Street

City: Redwood City State: CA Zip: 94062

Telephone: (650) 123-1234 Fax: _____

E-Mail Address: janedoe@gmail.com

Empty box for clerk stamping date.

Fill in court name and street address:
Superior Court of California, County of

Court fills in case number when form is filed.
Case Number:

② **Restrained Person**

Full Name: John Foe

Description:

Sex: M F Height: 6' Weight: 180 lb Date of Birth: 4/4/1965
Hair Color: Blonde Eye Color: Blue Age: 35 Race: White
Home Address (if known): 2000 JFK Avenue
City: San Mateo State: CA Zip: 94402
Relationship to Protected Person: None

③ **Additional Protected Persons**

In addition to the person named in ①, the following family or household members of that person are protected by the temporary orders indicated below:

Full Name	Sex	Age	Household Member?	Relation to Protected Person
<u>Sam Doe</u>	<u>M</u>	<u>5</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Son</u>
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

Check here if there are additional persons. List them on an attached sheet of paper and write "Attachment 3—Additional Protected Persons" as a title. You may use form MC-025, Attachment.

④ **Expiration Date**

The court will complete the rest of this form.

This Order expires at the end of the hearing scheduled for the date and time below:

Date: _____ Time: _____ a.m. p.m.

This is a Court Order.



CH-200

Proof of Personal Service

1 Person Seeking Protection

Name: Jane Doe

2 Person From Whom Protection Is Sought

Name: John Doe

3 Notice to Server

The server must:

- Be 18 years of age or older.
- Not be listed in items 1 or 3 of Form CH-100.
- Give a copy of all documents checked in 4 to the person in 2. (You cannot send them by mail.) Then complete and sign this form and give or mail it to the person in 1.



Clerk stamps date here when form is filed.

Fill in court name and street address:

Superior Court of California, County of

Court fills in case number when form is filed.

Case Number:

PROOF OF PERSONAL SERVICE

4 I gave the person in 2 a copy of the forms checked below:

- a. CH-109, *Notice of Court Hearing*
- b. CH-110, *Temporary Restraining Order*
- c. CH-100, *Request for Civil Harassment Restraining Orders*
- d. CH-120, *Response to Request for Civil Harassment Restraining Orders* (blank form)
- e. CH-120-INFO, *How Can I Respond to a Request for Civil Harassment Restraining Orders?*
- f. CH-130, *Civil Harassment Restraining Order After Hearing*
- g. CH-800, *Proof of Firearms Turned In, Sold, or Stored* (blank form)
- h. Other (specify): CM-010, CH-250

5 I personally gave copies of the documents checked above to the person in 2:

- a. On (date): 1/3/2000 b. At (time): 9:00 a.m. p.m.
- c. At this address: 3000 Yellow Road
 City: Belmont State: CA Zip: 94002

6 Server's Information

Name: Max Black
 Address: 4000 Main Street
 City: Redwood City State: CA Zip: 94062
 Telephone: (650) 111-2222

(If you are a registered process server):

County of registration: _____ Registration number: _____

I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

Date: 1/3/2000

Max Black
Type or print server's name

Max Black
Server to sign here

For your protection and privacy, please press the Clear This Form button after you have printed the form.

Print this form

Save this form

Clear this form