

**SAN MATEO COUNTY LAW LIBRARY**  
**MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES**

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Date: September 28, 2023

Meeting Location: CRIMINAL JUSTICE TRAINING ROOM  
400 County Center, Redwood City, CA  
And by Zoom Meeting ID 233 094 3330

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	ROBERT D. FOILES
Trustee:	V. RAYMOND SWOPE
Trustee:	PAUL WILKINS
Trustee:	JACQUELYN BROWN
Trustee:	LISA A. NOVAK

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION
2. REGULAR SESSION

The meeting convened at 12:20 pm in Regular Session joined by Martin Fox and Sheila Vasantharam

- a. Report on closed session. No report.
- b. Approval of minutes for May 23 meeting. Novak and Swope made amendments to attendance and to public comment portions. To be approved at next meeting.
- c. Acceptance of reports of expenses for Period 12 (June) and Period 1 (July) FY2022-23. Discrepancy in reporting noted by Bracco. Recommendation to amend financial reports before next meeting to highlight current holdings.
- d. Discussion and information updates & policy decisions:
  - Introduction to County Attorney Sheila Vasantharam and review of proposed Exclusion notice. Novak recommendation to set length of exclusion by director. Discussed process for 602 notifications.
  - Welcome back to Judge Swope and succession planning for Judge Foiles retirement.
  - Evening lecture series on Divorce 101 to continue
- e. Bar Association report:
  - Wilkins reported on new board members Angelica Ayer and Eric Leiberman. Retirement party for Ed Pomeroy.
- f. Public comments: Marty Fox made public comment regarding CalPERS having 6<sup>th</sup> investment officer in 10 years and that the organization is only funded at 72%. Fox pointed out Supervisor Slocum is slated to be Board of Supervisors president in the new

year.

3. ADJOURNMENT

Swope made motion adjourn. Seconded by Schaiman. Unanimous approval. Meeting adjourned.

Respectfully submitted,  
Caroline Bracco  
Secretary-Librarian, Ex-officio