

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: July 27, 2023

Meeting Location: CRIMINAL JUSTICE TRAINING ROOM
400 County Center, Redwood City, CA
And by Zoom Meeting ID 233 094 3330

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	PAUL WILKINS
Trustee:	JACQUELYN BROWN
Trustee:	LISA A. NOVAK
Trustee:	WARREN SLOCUM

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION
2. REGULAR SESSION

The meeting convened at 12:20 pm in Regular Session joined by Martin Fox

- a. Report on closed session. Discussion of library security concerns.
- b. Approval of minutes for May 23 meeting. Motion to approve by Novak second by Wilkins. Schaiman, Slocum aye. Remote aye by Brown. Approval passed. Minutes moved into record.
- c. Acceptance of reports of expenses for Period 11 (May) FY2022-23. Question from Novak regarding transfers to and from treasury. Motion to approve by Swope, second by Schaiman. Foiles, Wilkins, and Novak vote aye. Remote aye by Brown. Finances moved into record.
- d. Discussion and information updates & policy decisions:
 - Security guard recommendations for after hours. Discussion was interrupted by Mr. Emil Lawrence who entered the meeting in process and stood shouting his demands for a variety of things. Mr. Lawrence threw packets of requests to each board member onto the desk. At this time, Captain Fox of the sheriff's department intervened and diffused Mr. Lawrence, escorting him out of the meeting. Supervisor Slocum, Judge Novak and Steve Shaiman directed Director Bracco to deliver the packets to John Nibbelin in the county attorney's office. Supervisor Slocum left meeting at this time.
 - WestLaw proposal for additional federal resources rejected. Discussion of pricing and conclusion that information is available on Lexis.
- e. Bar Association report:
 - Wilkins spoke of on behalf of bar association.

f. Public comments: Marty Fox made public comment regarding ongoing issues with the system in place and asked the board to take general action.

3. ADJOURNMENT

Wilkins made motion adjourn. Seconded by Schaiman. Unanimous approval. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio