

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: February 23, 2023

Meeting Location: SAN MATEO COUNTY LAW LIBRARY
 710 Hamilton St, Redwood City, CA
 And by Zoom Meeting ID 233 094 3330

Members in attendance:

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| Trustee: | STEVE SCHAIMAN |
| Trustee: | ROBERT D. FOILES |
| Trustee: | PAUL WILKINS |
| Trustee: | JACQUELYN BROWN |
| Trustee: | LISA A. NOVAK |
| Trustee: | WARREN SLOCUM |

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION
2. REGULAR SESSION

The meeting convened at 12:25 pm in Regular Session joined by Martin Fox and Emil Lawrence.

- a. Report on closed session. Salary and stipend distribution.
- b. Approval of minutes for January 26 meeting. Motion to approve by Schaiman second by Slocum. Wilkins and Novak vote aye. Abstention by Brown and Foiles. Approval passed. Minutes moved into record.
- c. Acceptance of reports of expenses for Period 7 (January) postponed FY2022-23.
- d. Discussion and information updates & policy decisions:
 - Vote to amend bylaws to limit public comment portion to a set amount of time, with a recommendation of 2 minutes. Novak made case against limits as historically we have had manageable amounts of time spent on public comment. Slocum, Foiles, Shaiman, Wilkins, Brown vote aye, Novak vote nay. Motion to amend the bylaws to limit public comment passes and will be made. Brown asked to change vote to oppose. The minutes will reflect her request.
 - Continued discussion on hybrid meetings and the Brown act. Issues of whether or not the Brown Act applies raised by Mr. Fox as a county vs. state entity. Trustee Brown states interest in being able to continue to participate on the board, but is limited by medical advice. Slocum made recommendation to reach out to county counsel regarding this issue.
 - Form 700 statements due by end of March. Most have been filed. Will confirm receipt of Slocum and Wilkins submissions.
 - Summer internship stipend proposed to entice younger or less experienced members of the community to participate and learn about the law library. Slocum suggested an hourly rate rather than a flat stipend to be in line with regular hourly

rate for new employees. Recommendation by Slocum to consider equity and underserved portions of San Mateo County. Fox asked to consider presenting to CalVet.

e. Bar Association report:

- Wilkins spoke of installation of new board and award recipients.

f. Public comments: Marty Fox made public comment regarding CARE court and recommendation that the law library conduct an audit. Emil Lawrence made comment about personal issues with director and her failure to deliver complaint letters to board and produce paper copies to him personally for all document requests he has ever made. He also made a request for hearing assistance apparatus per ADA regulations and intention to conduct a laymen's audit of finances.

3. ADJOURNMENT

Foiles made motion adjourn. Seconded by Wilkins. Unanimous approval. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio