

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: January 26, 2022

Meeting Location: SAN MATEO COUNTY LAW LIBRARY
 710 Hamilton St, Redwood City, CA
 In person only

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	V. RAYMOND SWOPE
Trustee:	PAUL WILKINS
Trustee:	LISA A. NOVAK
Trustee:	WARREN SLOCUM

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION
2. REGULAR SESSION

The meeting convened at 12:25 pm in Regular Session joined by Martin Fox and Emil Lawrence.

- a. Report on closed session. Salary and stipend distribution.
- b. Approval of minutes for October 27 meeting. Motion to approve by Swope second by Schaiman. Wilkins, aye. Abstention by Novak and Slocum. Approval passed. Minutes moved into record.
- c. Acceptance of reports of expenses for Period 3-6 (September-December) FY2022-23. Motion to approve made by Wilkins, second by Novak. Schaiman, Swope aye
- d. Discussion and information updates & policy decisions:
 - Board prefers investment financial reporting to reflect cash value, not cash holdings
 - Welcome to new trustees Judge Lisa Novak and Supervisor Warren Slocum. Letters of appointment distributed for signature and explanation of form 700.
 - Discussion on hybrid meetings and the Brown act. Recommendations from the bar to the legislators regarding hybrid meeting adoption. Vote to have next meeting hybrid to vote to decide on future meeting. Motion made by Swope, seconded by Wilkins. Unanimous approval.
- e. Bar Association report:
 - Wilkins president of Bar Association.
 - Funky credit day coming up
- f. Public comments: Marty Fox made public comment regarding CARE court impact. Emil Lawrence made comment about lack of usage and lacking knowledge of staff. Recommendation to limit public comment portion

3. ADJOURNMENT

Schaiman made motion adjourn. Seconded by Slocum. Unanimous approval. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio