

SAN MATEO COUNTY LAW LIBRARY 710 Hamilton Street Redwood City, CA 94063 650-363-4913 www.smclawlibrary.org

November 16, 2023

BOARD OF LAW LIBRARY TRUSTEES MEETING

LOCATION: Criminal Justice Training Room Hall of Justice, 400 County Center Zoom Meeting ID 233 094 3330 Remote attendance by Trustee Brown at 2000 Broadway Street Redwood City, CA 94063

Materials related to an item on this Agenda are available for public inspection at the Law Library during normal business hours.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disabilityrelated modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Law Library at least three (3) days prior to the meeting. Notification in advance of the meeting will enable the Law Library to make reasonable arrangements to ensure accessibility to this meeting and materials related to it.

Members of the public may be heard on any item on the agenda. Persons addressing the Board will be limited to two minutes unless the President of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item on the agenda during discussion of the item.

THURSDAY, November 16 2023, 12:15 P.M.

AGENDA

- 1. CLOSED SESSION
- 2. REGULAR SESSION
 - a. Report on closed session
 - b. Approval of Corrected Minutes of the Thursday, July 27 and minutes of September 18 meetings
 - c. Acceptance of Report of Expenses for Period 12 (June) FY22-23 and Period 1 (July) Period 2 (August) and Period 3 (September) FY23-24
 - d. Discussion/Informational Updates and Policy Decisions:
 - Recognition of Judge Foiles and new appointment
 - Library relocation update
 - New year meeting dates
 - Other matters of interest

- e. Report of the San Mateo County Bar Association
- f. Public open comment.

3. ADJOURNMENT

2024 MEETING SCHEDULE NEXT MEETING JANUARY 25, 2024

<u>Mark Your Calendar!</u> 2024 San Mateo County Law Library Board of Trustees Meeting Schedule:

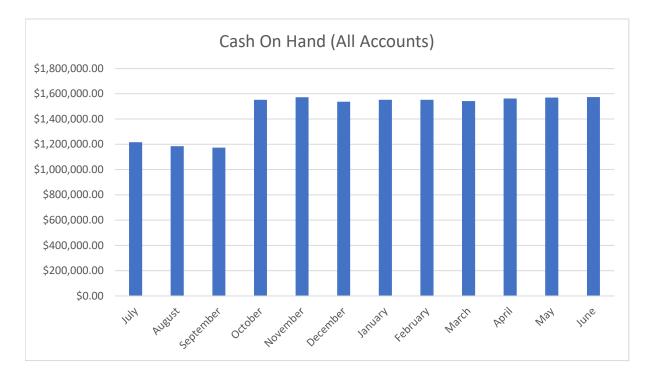
- January 25, 2024
- March 28, 2024
- May 23, 2024
- July 25, 2024
- September 26, 2024
- November?
- December?

14145 CalF 14146 CalF 14147 CalF 14147 CalF 14148 Offic 14149 Offic 14150 Daily 14151 Daily	Payee ERS ERS ERS e Depot e Depot r Journal Corporation r Journal Corporation ng, Ino t Group,Thomson Reuters t Group,Thomson Reuters	Comments Classic contributions Classic contributions Classic contributions PEPRA contributions Office supplies Office supplies No Calif Judicial Profiles 12months No Calif Court Rules 12months IT Support Library Plan Charges - Online	Amount \$666.15 \$428.13 \$428.13 \$428.13 \$89.10 \$62.94 \$283.50 \$326.00 \$637.50
14145 CalF 14146 CalF 14147 CalF 14147 CalF 14148 Offic 14149 Offic 14150 Daily 14151 Daily	ERS ERS ERS e Depot e Depot y Journal Corporation y Journal Corporation ng, Ino t Group,Thomson Reuters	Classic contributions Classic contributions PEPRA contributions Office supplies Office supplies No Calif Judicial Profiles 12months No Calif Court Rules 12months IT Support	\$666.15 \$428.13 \$428.13 \$89.10 \$62.94 \$283.50 \$326.00
14146 CalF 14147 CalF 14148 Offic 14149 Offic 14150 Daily 14151 Daily	ERS ERS e Depot r Journal Corporation r Journal Corporation ng, Ino t Group,Thomson Reuters	Classic contributions PEPRA contributions Office supplies Office supplies No Calif Judicial Profiles 12months No Calif Court Rules 12months IT Support	\$428.13 \$428.13 \$89.10 \$62.94 \$283.50 \$326.00
14147 CalF 14148 Offic 14149 Offic 14150 Daily 14151 Daily	ERS e Depot e Depot 7 Journal Corporation 7 Journal Corporation ng, Ino t Group,Thomson Reuters	PEPRA contributions Office supplies Office supplies No Calif Judicial Profiles 12months No Calif Court Rules 12months IT Support	\$428.13 \$89.10 \$62.94 \$283.50 \$326.00
14148 Offic 14149 Offic 14150 Daily 14151 Daily	e Depot e Depot y Journal Corporation y Journal Corporation ng, Ino t Group,Thomson Reuters	Office supplies Office supplies No Calif Judicial Profiles 12months No Calif Court Rules 12months IT Support	\$89.10 \$62.94 \$283.50 \$326.00
14149 Offic 14150 Daily 14151 Daily	e Depot Journal Corporation Journal Corporation ng, Ino t Group,Thomson Reuters	Office supplies No Calif Judicial Profiles 12months No Calif Court Rules 12months IT Support	\$62.94 \$283.50 \$326.00
14150 Daily 14151 Daily	Journal Corporation Journal Corporation ng, Ino t Group,Thomson Reuters	No Calif Judicial Profiles 12months No Calif Court Rules 12months IT Support	\$283.50 \$326.00
14151 Daily	Journal Corporation ng, Ino t Group,Thomson Reuters	No Calif Court Rules 12months IT Support	\$326.00
	ng, Ino t Group,Thomson Reuters	IT Support	
1/1/152 Cubi	Group, Thomson Reuters		\$637.50
	•	Library Plan Charges - Online	
	t Group Thomson Reuters		\$1,107.60
	e el eup) member neutere	Library Plan Charges - June	\$3,086.24
14155 Wes	t Group,Thomson Reuters	Library Plan Charges - May	\$3,086.24
14156 UC F	Regents (CEB)		\$245.20
14157 UC F	Regents (CEB)		\$346.92
1 1	Regents (CEB)		\$356.76
14159 UC F	Regents (CEB)		\$350.20
14159 UC F 14160 UC F 14161 UC F 14161 UC F 0 14162 UC F	Regents (CEB)		\$468.33
14161 UCF	Regents (CEB)		\$346.92
Ö 14162 UC F	Regents (CEB)		\$451.92
14163 UC F	Regents (CEB)		\$287.86
14164 Lexis	Nexis-Matthew Bender	Licenses,#36600520,36876119,3243255J	\$3,477.08
14165 Lexis	Nexis-Matthew Bender	Licenses,#36600520,36876119,3243255J	\$488.27
14166 Daily	Journal Corporation	SF Daily Journal 12 months	\$974.60
	ng, Ino	June tech	\$825.00
	ng, Ino	Bluehost domain renewal exp 8-2024	\$181.87
	e Depot	Office supplies	\$54.26
	e Depot	Office supplies	\$47.24
	Regents (CEB)		\$386.29
	Regents (CEB)		\$245.20
	Regents (CEB)		\$346.92
	Regents (CEB)		\$366.61
	Regents (CEB)		\$255.04
14176 Xerc	X	VCL00000X000	\$208.68
		Subtotal:	\$21,578.85
Blak	e, Larry		\$1,225.00
Brac	co, Caroline		\$11,539.20
Brill,	Margaret Ruth		\$2,450.00
	ventini, Antonella		\$8,076.00
Cubi	ng, Ino		\$0.00
	ng, Isabelle		\$352.00
Jime Jime	nez, Vanessa		\$253.00
	ds, Marcia		\$2,675.00
Med	care & FICA		788.47
	e Employee Benefits		1453.98
	ed Employee Benefits		989.05

Subtotal:	\$29,801.70
Total Monthly Expenses:	\$51,380.55

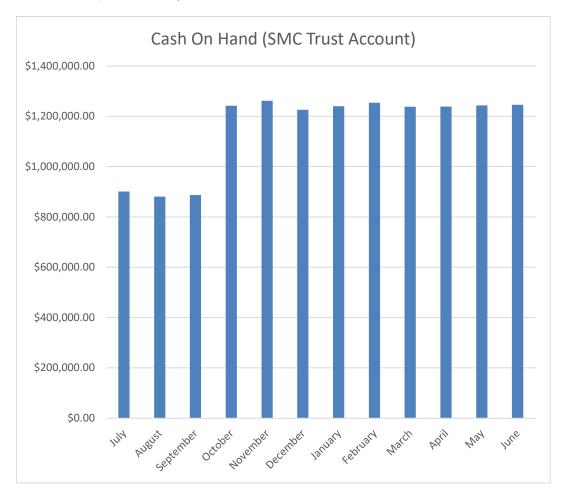
	DETAILED		
Fund	Income Source	Comments	Amount
t	Filing Fees		\$43,767.72
Ins	Interest		\$9,614.89
Ε	Credits/Refunds		\$504.75
SMC Trust	Other		
0,		Subtotal:	\$53,887.36
	Photocopier		\$139.00
	Computer Printing		\$145.00
	Conference Room Rental		\$0.00
	Deed Form Sales		\$25.00
	MCLE Tape Circulation		\$0.00
	24-hour Material Circulation		\$20.00
¥	Extra Computer Time		\$0.00
Ban	Lost Book Replacement		\$0.00
CitiBank	Vendor Credits/Refunds		\$0.00
	SVCF Deposits		\$0.00
	Grants		\$0.00
	Overdue Fines		\$0.00
	Transfers		\$0.00
	Square Transactions		\$0.00
	Other		\$0.00
		Subtotal:	\$329.00
		Total Monthly Income:	\$54,216.36

PERIOD	SMC Trust Fund	CitiBank Account	Schwab Account	CalPERS Prefunding Account	TOTAL
July	\$901,122.90	\$14,674.69	\$271,583.96	\$28,440.30	\$1,215,821.85
August	\$880,384.94	\$13,722.24	\$262,647.18	\$28,440.30	\$1,185,194.66
September	\$887,000.91	\$13,373.01	\$244,435.50	\$28,440.30	\$1,173,249.72
October	\$1,241,523.69	\$12,415.15	\$269,471.27	\$28,440.30	\$1,551,850.41
November	\$1,261,267.98	\$13,699.13	\$268,705.74	\$28,440.30	\$1,572,113.15
December	\$1,225,719.89	\$11,665.15	\$271,007.87	\$27,995.13	\$1,536,388.04
January	\$1,239,578.35	\$11,467.66	\$273,993.33	\$27,493.79	\$1,552,533.13
February	\$1,253,498.51	\$5,140.22	\$266,311.01	\$27,493.79	\$1,552,443.53
March	\$1,237,825.82	\$4,212.69	\$272,004.61	\$28,041.35	\$1,542,084.47
April	\$1,238,445.90	\$22,774.50	\$273,142.08	\$28,041.35	\$1,562,403.83
Мау	\$1,242,910.16	\$21,885.67	\$277,108.48	\$28,141.22	\$1,570,045.53
June	\$1,245,268.62	\$16,982.91	\$283,115.77	\$28,141.22	\$1,573,508.52



PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	\$37,819.96	\$86,996.50	\$901,122.90
August	\$44,272.88	\$65,010.84	\$880,384.94
September	\$40,044.94	\$33,428.97	\$887,000.91
October	\$391,086.43	\$36,563.65	\$1,241,523.69
November	\$40,507.18	\$20,762.89	\$1,261,267.98
December	\$44,224.19	\$79,772.28	\$1,225,719.89
January	\$48,723.89	\$34,865.43	\$1,239,578.35
February	\$41,652.02	\$27,731.86	\$1,253,498.51
March	\$40,360.88	\$56,033.57	\$1,237,825.82
April	\$46,553.31	\$45,933.23	\$1,238,445.90
May	\$45,396.27	\$40,932.01	\$1,242,910.16
June	\$53,887.36	\$51,528.90	\$1,245,268.62
TOTALS	\$874,529.31	\$579,560.13	

YTD Difference \$294,969.18



Transaction Date	ltem		Debit	Credit	BALANCE
	•		Beginning Bal	ance 6/1/2023	\$21,885.67
			Ending Balan	ce 6/30/2023:	\$16,981.91
	N	IAY			
6/1/2023	Calif Department of Justice #450		\$25.00		\$21,860.67
6/5/2023	Canva		\$12.99		\$21,847.68
6/5/2023	No California		\$40.00		\$21,807.68
6/5/2023	Paula Edmondson #405		\$411.00		\$21,396.68
6/7/2023	Joe Kirley - April #445		\$25.00		\$21,371.68
6/8/2023	NOCALL Membership #406		\$40.00		\$21,331.68
6/8/2023	Account Analysis		\$28.39		\$21,303.29
6/9/2023	Square Inc			\$13.54	\$21,316.83
6/9/2023	Joe Kirley April-July #376		\$107.50		\$21,209.33
6/13/2023	Square Inc			\$6.72	\$21,216.05
6/16/2023	San Jose Mercury News		\$23.02		\$21,193.03
6/20/2023	Square Inc			\$4.77	\$21,197.80
6/20/2023	Paula Edmondson #407		\$385.00		\$20,812.80
6/21/2023	AT&T		\$96.30		\$20,716.50
6/26/2023	Square Inc			\$48.60	\$20,765.10
6/26/2023	Paula Edmondson #409		\$402.50		\$20,362.60
6/27/2023	Preply Inc		\$21.00		\$20,341.60
6/27/2023	Amazon		\$71.41	_	\$20,270.19
6/27/2023	Sergio Anaya #408		\$130.00		\$20,140.19
6/29/2023	WSJ/Barrons Subscription		\$15.57	_	\$20,124.62
6/29/2023	Hartford Insurance		\$1,005.00		\$19,119.62
6/29/2023	San Mateo Daily Journal		\$2,507.52		\$16,612.10
6/30/2023	Square Inc			\$40.81	\$16,652.92
6/30/2023	Deposit			\$329.00	\$16,981.91
				-	
				-	
				-	
				-	
	Ι			-	
		TOTALS:	\$5 <i>,</i> 347.20	\$443.44	
				lance 6/30/23:	\$16,981.9
			Mont	hly Difference:	-4,903.76

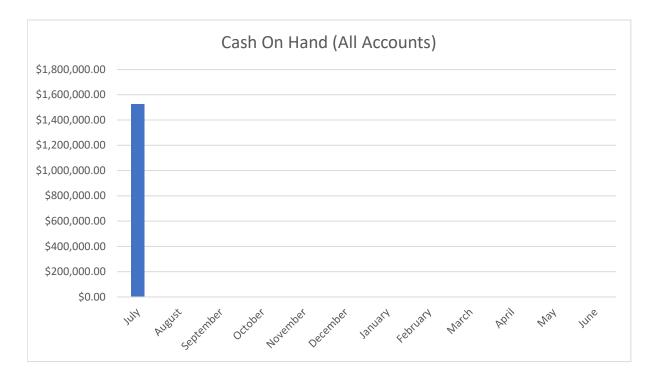
Income Category	June Income	YTD Income
TRIAL BALANCE REPORTED INCOME		
(Deposited to County Trust Fund)		
Filing Fees	\$43,767.72	\$502,584.77
Interest	\$9,614.89	\$25,123.71
Credits/Refunds	\$504.75	\$348,111.97
Other	\$0.00	\$0.00
Subtotal:	\$53,887.36	\$875,820.45
LIBRARY GENERATED INCOME		
(Deposited to Library CitiBank Acct)		
Photocopier	\$139.00	\$1,452.75
Computer Printing	\$145.00	\$879.25
Conference Room Rental	\$0.00	\$502.50
Deed Form Sales	\$25.00	\$595.00
MCLE Tape Circulation	\$0.00	\$70.00
24-hour Material Circulation	\$20.00	\$230.00
Extra Computer Time	\$0.00	\$0.00
Lost Book Replacement	\$0.00	\$0.00
Vendor Credits/Refunds	\$0.00	\$2,997.92
SVCF Deposits	\$0.00	\$0.00
Grants	\$0.00	\$16,958.00
Overdue Fines	\$0.00	\$20.00
Transfers	\$0.00	\$20,000.00
Square Transactions	\$0.00	\$41.68
Other	\$0.00	\$0.00
Subtotal:	\$329.00	\$43,747.10
TOTAL:	\$54,216.36	\$919,567.55

		June Expenses				Fiscal Year
Expense Category	SMC Trust Acct.	CitiBank Acct.	Acct. Totals	YTD Expenses	Budgeted YTD	Budget
PAYROLL						
Full time	\$19,615.20	\$0.00	\$19,615.20	\$181,861.60	\$149,333.33	\$179,200.00
Part time	\$6,955.00	\$0.00	\$6,955.00	\$66,307.12	\$79,416.67	\$95,300.00
Subtotal :	\$26,570.20	\$0.00	\$26,570.20	\$248,168.72	\$228,750.00	\$274,500.00
BENEFITS				\$0.00		
CalPERS Retirement	\$2,188.56	\$0.00	\$2,188.56	\$28,057.25	\$23,833.33	\$28,600.00
CalPERS UAL	\$0.00	\$0.00	\$0.00	\$51,883.00	\$44,583.33	\$53,500.00
CalPERS Pension Prefunding*	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Medicare & FICA	\$788.47	\$0.00	\$788.47	\$7,405.18	\$8,333.33	\$10,000.00
Prior OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Active Employee Benefits	\$1,453.98	\$0.00	\$1,453.98	\$14,118.48	\$9,166.67	\$11,000.00
Retired Employee Benefits	\$989.05		\$989.05	\$15,106.34	\$15,000.00	\$18,000.00
Subtotal :	\$5,420.06	\$0.00	\$5,420.06	\$116,570.25	\$100,916.67	\$121,100.00
LIBRARY RESOURCES				\$0.00		
New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Print Resources	\$16,176.10	\$2,546.11	\$18,722.21	\$123,070.96	\$90,416.67	\$108,500.00
Electronic Resources	\$1,107.60	\$0.00	\$1,107.60	\$59,765.29	\$41,666.67	\$50,000.00
Subtotal :	\$17,283.70	\$2,546.11	\$19,829.81	\$182,836.25	\$132,083.33	\$158,500.00
OPERATIONAL EXPENSES				\$0.00		
Insurance	\$0.00	\$1,005.00	\$1,005.00	\$8,604.00	\$6,666.67	\$8,000.00
Copy Machines	\$0.00	\$0.00	\$0.00	\$2,086.80	\$2,083.33	\$2,500.00
Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$253.54	\$96.41	\$349.95	\$4,111.36	\$1,250.00	\$1,500.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Catering	\$0.00	\$0.00	\$0.00	\$1,246.61	\$666.67	\$800.00
Tech Support	\$1,462.50	\$0.00	\$1,462.50	\$8,810.88	\$8,000.00	\$9,600.00
Support Software	\$181.87	\$12.99	\$194.86	\$2,688.06	\$4,000.00	\$4,800.00
Building Maintenance	\$0.00	\$132.50	\$132.50	\$3,906.65	\$5,083.33	\$6,100.00
Services	\$0.00	\$1,328.50	\$1,328.50	\$28,021.70	\$18,750.00	\$22,500.00
Educational/Professional	\$0.00	\$21.00	\$21.00	\$18,365.00	\$166.67	\$200.00
Dues	\$0.00	\$80.00	\$80.00	\$1,302.00	\$1,083.33	\$1,300.00
Telecommunications	\$62.85	\$96.30	\$159.15	\$1,266.27	\$1,333.33	\$1,600.00
Travel Expenses	\$0.00	\$0.00	\$0.00	\$1,638.49	\$1,000.00	\$1,200.00
Promotional	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers	\$0.00	\$0.00	\$0.00	\$10,965.00	\$0.00	\$0.00
Citibank Service Charges	\$0.00	\$28.39	\$28.39	\$329.37	\$283.33	\$340.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$352.34	\$1,500.00	\$1,800.00
Subtotal :	\$1,960.76	\$2,801.09	\$4,761.85	\$93,694.53	\$51,866.67	\$62,240.00
TOTAL:	\$51,234.72	\$5,347.20	\$56,581.92	\$641,269.75	\$513,616.67	\$616,340.00

Period 1 (July) FY 2023-2024

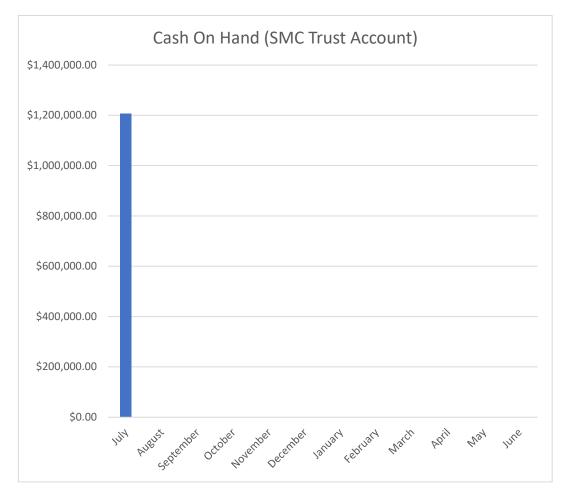
		DETAILE	DETAILED MONTHLY EXPENSES						
	ID	Payee	Comments	Amount					
	14177	CalPERS	Classic contributions	\$666.15					
	14178	CalPERS	Classic contributions	\$724.61					
	14179	CalPERS	PEPRA contributions	\$464.56					
	14180	CalPERS	PEPRA contributions	\$428.13					
su	14181	CalPERS	Unfunded Accrued Liability - Paid Full -Year23-24	\$49,813.00					
Operations	14182	West Group, Thomson Reuters	Library Plan Charges - Online	\$1,107.60					
era	14183	West Group, Thomson Reuters	Library Plan Charges - July	\$3,086.24					
do	14184	UC Regents (CEB)		\$533.29					
	14185	UC Regents (CEB)		\$330.51					
	14186	Xerox	Contract VCL00000X000 - June	\$208.68					
			Subtotal:	\$57,362.77					
		Dieke Levre	-	¢475.00					
		Blake, Larry		\$475.00					
		Bracco, Caroline		\$8,652.80					
		Brill, Margaret Ruth Conventini, Antonella		\$2,800.00 \$5,547.20					
ţs		Cubing, Ino		\$5,547.20					
lefi		Cubing, Isabelle		\$176.00					
Benefits		Jimenez, Vanessa		\$178.00					
		Woods, Marcia		\$350.00					
Payroll &		Medicare & FICA		پ2,000.00 711.42					
ayr		Active Employee Benefits		1452.22					
д.		Retired Employee Benefits		989.05					
	I	Reared Employee Denoits		000.00					
			Subtotal:	\$24,041.69					
	-		Total Monthly Expenses:	\$81,404.46					

PERIOD	SMC Trust Fund	CitiBank Account	Schwab Account	CalPERS Prefunding Account	TOTAL
July	\$1,207,602.49	\$12,090.01	\$277,975.56	\$27,798.51	\$1,525,466.57
August	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	\$43,738.33	\$81,404.46	\$1,207,602.49
August	\$0.00	\$0.00	\$0.00
September	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00
TOTALS	\$43,738.33	\$81,404.46	

YTD Difference -\$37,666.13



Transaction Date	Item		Debit	Credit	BALANCE
2410			Beginning Bal	lance 7/1/2023	\$16,981.91
			Ending Balar	nce 7/31/2023:	\$12,090.01
	Ν	ΊΑΥ			
7/5/2023	Canva		\$12.99		\$16,968.92
7/10/2023	Account Analysis		\$28.01	_	\$16,940.91
7/12/2023	San Jose Mercury News		\$23.02	_	\$16,917.89
7/18/2023	Square Inc			\$1,997.40	\$18,915.29
7/19/2023	AT&T		\$96.30	_	\$16,821.59
7/24/2023	Paula Edmondson #377		\$822.50	_	\$15,999.09
7/24/2023	Square Inc			\$6.60	\$16,005.69
7/25/2023	Preply Inc		\$29.40		\$15,969.69
7/25/2023	EBSCO		\$2,017.00	_	\$13,952.69
7/25/2023	Maguire Insurance		\$3,796.00	_	\$10,156.69
7/27/2023	Calif State Bar Court Reporter #411		\$150.00	_	\$10,006.69
7/28/2023	Trader Joe's		\$33.33	_	\$9,973.36
7/31/2023	SMC Cafeteria		\$15.57		\$9,957.79
7/31/2023	Wall Street Journal/Barrons		\$84.78	_	\$9,873.01
7/31/2023	Deposit			\$213.00	\$10,086.01
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		TOTALS:	\$7,108.90	\$2,217.00	
			En dia a D	James 7/24/22	ć12 000 04
				lance 7/31/23: hly Difference:	\$12,090.01 -4,891.90
			won	any billerence.	- 4 ,091.90

Income Category	July Income	YTD Income	
TRIAL BALANCE REPORTED INCOME (Deposited to County Trust Fund)			
Filing Fees	\$43,391.63	\$43,391.63	
Interest	\$0.00	\$0.00	
Credits/Refunds	\$346.70	\$346.70	
Other	\$0.00	\$0.00	
Subtotal:	\$43,738.33	\$43,738.33	
LIBRARY GENERATED INCOME (Deposited to Library CitiBank Acct)			
Photocopier	\$93.00	\$93.00	
Computer Printing	\$70.00	\$70.00	
Conference Room Rental	\$0.00	\$0.00	
Deed Form Sales	\$30.00	\$30.00	
MCLE Tape Circulation	\$0.00	\$0.00	
24-hour Material Circulation	\$20.00	\$20.00	
Extra Computer Time	\$0.00	\$0.00	
Lost Book Replacement	\$0.00	\$0.00	
Vendor Credits/Refunds	\$0.00	\$0.00	
SVCF Deposits	\$0.00	\$0.00	
Grants	\$0.00	\$0.00	
Overdue Fines	\$0.00	\$0.00	
Transfers	\$0.00	\$0.00	
Square Transactions	\$0.00	\$0.00	
Other	\$0.00	\$0.00	
Subtotal:	\$213.00	\$213.00	
TOTAL:	\$43,951.33	\$43,951.33	

oan	mateo	County	Law
			0
			0

		July Expenses				Fiscal Year
Expense Category	SMC Trust Acct.	CitiBank Acct.	Acct. Totals	YTD Expenses	Budgeted YTD	Budget
PAYROLL						
Full time	\$14,200.00	\$0.00	\$14,200.00	\$14,200.00	\$16,691.67	\$200,300.00
Part time	\$6,689.00	\$0.00	\$6,689.00	\$6,689.00	\$8,958.33	\$107,500.00
Subtotal :	\$20,889.00	\$0.00	\$20,889.00	\$20,889.00	\$25,650.00	\$307,800.00
BENEFITS						
CalPERS Retirement	\$2,283.45	\$0.00	\$2,283.45	\$2,283.45	\$2,416.67	\$29,000.00
CalPERS UAL	\$0.00	\$0.00	\$0.00	\$0.00	\$4,666.67	\$56,000.00
CalPERS Pension Prefunding*	\$49,813.00	\$0.00	\$49,813.00	\$49,813.00	\$0.00	\$0.00
Medicare & FICA	\$711.42	\$0.00	\$711.42	\$711.42	\$833.33	\$10,000.00
Prior OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Active Employee Benefits	\$1,452.22	\$0.00	\$1,452.22	\$1,452.22	\$2,666.67	\$32,000.00
Retired Employee Benefits	\$989.05	\$0.00	\$989.05	\$989.05	\$1,333.33	\$16,000.00
Subtotal :	\$55,249.14	\$0.00	\$55,249.14	\$55,249.14	\$11,916.67	\$143,000.00
LIBRARY RESOURCES						
New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$1,208.33	\$14,500.00
Print Resources	\$4,158.72	\$107.80	\$4,266.52	\$4,266.52	\$9,041.67	\$108,500.00
Electronic Resources	\$1,107.60	\$2,017.00	\$3,124.60	\$3,124.60	\$4,250.00	\$51,000.00
Subtotal :	\$5,266.32	\$2,124.80	\$7,391.12	\$7,391.12	\$14,500.00	\$174,000.00
OPERATIONAL EXPENSES						
Insurance	\$0.00	\$3,796.00	\$3,796.00	\$3,796.00	\$708.33	\$8,500.00
Copy Machines	\$0.00	\$0.00	\$0.00	\$0.00	\$208.33	\$2,500.00
Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$833.33	\$10,000.00
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$291.67	\$3,500.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Catering	\$0.00	\$48.90	\$48.90	\$48.90	\$200.00	\$2,400.00
Tech Support	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	\$9,000.00
Support Software	\$0.00	\$12.99	\$12.99	\$12.99	\$400.00	\$4,800.00
Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	\$5,100.00
Bookkeeping Support	\$0.00	\$822.50	\$822.50	\$822.50	\$1,083.33	\$13,000.00
Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1,875.00	\$22,500.00
Educational/Professional	\$0.00	\$29.40	\$29.40	\$29.40	\$125.00	\$1,500.00
Dues	\$0.00	\$150.00	\$150.00	\$150.00	\$108.33	\$1,300.00
Telecommunications	\$0.00	\$96.30	\$96.30	\$96.30	\$112.50	\$1,350.00
Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$166.67	\$2,000.00
Promotional	\$0.00	\$0.00	\$0.00	\$0.00	\$66.67	\$800.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$30,000.00
Citibank Service Charges	\$0.00	-	\$28.01	\$28.01	\$30.00	\$360.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$83.33	\$1,000.00
Subtotal :	\$0.00	\$4,984.10	\$4,984.10	\$4,984.10	\$9,967.50	\$119,610.00

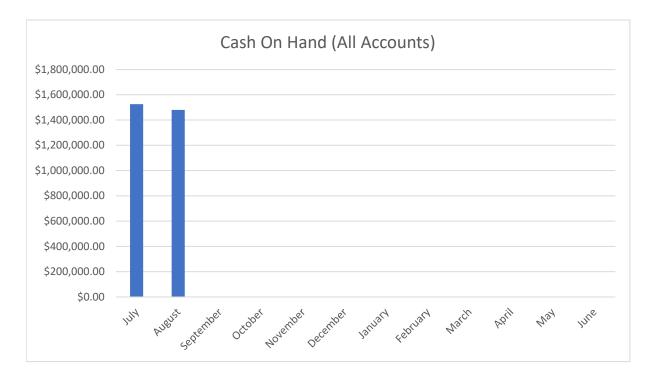
San Mateo County Law Library	EXPENSE REPORT					FY 2021-2022	
	TOTAL:	\$81,404.46	\$7,108.90	\$88,513.36	\$88,513.36	\$62,034.17	\$744,410.00

	DETAILE	D MONTHLY INCOME	
Fund	Income Source	Comments	Amount
t t	Filing Fees		\$43,391.63
Lus	Interest		
Η	Credits/Refunds		\$346.70
SMC Trust	Other		
		Subtotal:	\$43,738.33
	Photocopier		\$93.00
	Computer Printing		\$70.00
	Conference Room Rental		\$0.00
	Deed Form Sales		\$30.00
	MCLE Tape Circulation		\$0.00
	24-hour Material Circulation		\$20.00
¥	Extra Computer Time		\$0.00
Ban	Lost Book Replacement		\$0.00
CitiBank	Vendor Credits/Refunds		\$0.00
	SVCF Deposits		\$0.00
	Grants		\$0.00
	Overdue Fines		\$0.00
	Transfers		\$0.00
	Square Transactions		\$0.00
	Other		\$0.00
		Subtotal:	\$213.00
		Total Monthly Income:	\$43,951.33

DETAILED MONTHLY EXPENSES				
	ID	Payee	Comments	Amount
	14187	CalPERS	Classic contributions	\$724.61
	14188	CalPERS	Classic contributions	\$724.61
	14189	CalPERS	Classic contributions	\$724.61
	14190	CalPERS	PEPRA contributions	\$464.56
	14191	CalPERS	PEPRA contributions	\$464.56
	14192	CalPERS	PEPRA contributions	\$464.56
	14193	LexisNexis-Matthew Bender	contract # 36577685 Lexis Digital Library contract	\$47,701.33
	14194	West Group, Thomson Reuters	Library Plan Charges - Online	\$1,107.60
	14195	Cubing, Ino	July Tech	\$750.00
	14196	Daily Journal Corporation	Southern Calif Judicial Profiles	\$283.50
	14197	UC Regents (CEB)		\$430.04
	14198	UC Regents (CEB)		\$392.15
S	14199 14200	UC Regents (CEB)		\$341.34 \$340.08
ion	14200	UC Regents (CEB) UC Regents (CEB)		\$340.08 \$238.64
rat	14202	UC Regents (CEB)		\$238.64
Operations	14203	UC Regents (CEB)		\$477.40
0	14204	UC Regents (CEB)		\$503.60
	14205	UC Regents (CEB)		\$554.73
	14206	UC Regents (CEB)		\$315.58
	14207	UC Regents (CEB)		\$315.58
		Canva		\$12.99
		Account Analysis San Jose Mercury News		\$26.33 \$23.02
		Paula Edmondson #378		\$805.00
		AT&T		\$96.30
		Preply		\$29.40
		Ruth Brill #379		\$33.47
		Wall St Journal/Barrons Subscript	ions	\$15.57
			Subtotal:	\$58,599.80
			4	* • • • • • •
		Blake, Larry		\$1,100.00
		Bracco, Caroline		\$8,652.80
		Brill, Margaret Ruth		\$2,380.00
s		Conventini, Antonella		\$5,547.20
Benefits		Cubing, Ino		\$88.00
ene		Cubing, Isabelle		\$176.00
		Jimenez, Vanessa		\$375.00
		Woods, Marcia		\$2,800.00
Payroll &		Medicare & FICA		729.02
Ра		Active Employee Benefits		1452.22
		Retired Employee Benefits		989.05
г				¢04.000.00
			Subtotal:	\$24,289.29
			Total Monthly Expenses:	\$82,889.09

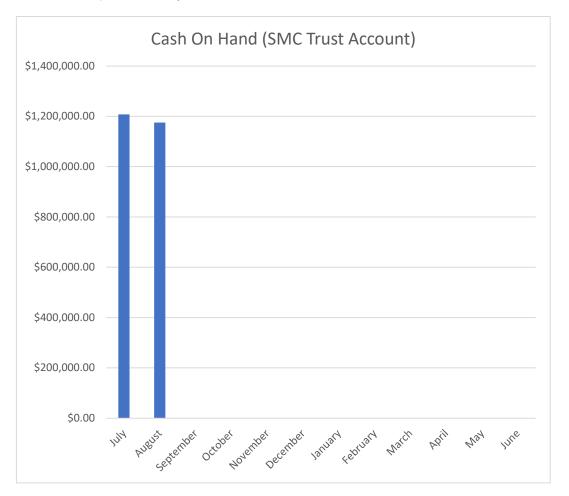
DETAILED MONTHLY INCOME					
Fund	Income Source	Comments	Amount		
t	Filing Fees		\$48,846.73		
rus	Interest				
Б	Credits/Refunds		\$693.40		
SMC Trust	Other				
0,		Subtotal:	\$49,540.13		
	Photocopier		\$147.00		
	Computer Printing		\$80.00		
	Conference Room Rental		\$0.00		
	Deed Form Sales		\$25.00		
	MCLE Tape Circulation		\$0.00		
	24-hour Material Circulation		\$0.00		
¥	Extra Computer Time		\$10.00		
CitiBank	Lost Book Replacement		\$28.52		
itiE	Vendor Credits/Refunds		\$0.00		
0	SVCF Deposits		\$0.00		
	Grants		\$0.00		
	Overdue Fines		\$0.00		
	Transfers		\$0.00		
	Square Transactions		\$0.00		
	Other		\$0.00		
		Subtotal:	\$290.52		
		Total Monthly Income:	\$49,830.65		

PERIOD	SMC Trust Fund	CitiBank Account	Schwab Account	CalPERS Prefunding Account	TOTAL
July	\$1,207,602.49	\$12,090.01	\$277,975.56	\$27,798.51	\$1,525,466.57
August	\$1,174,948.91	\$11,372.44	\$266,972.32	\$26,947.04	\$1,480,240.71
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



PERIOD	PERIOD TOTAL INCOME*		CASH ON HAND	
July	\$43,738.33	\$81,404.46	\$1,207,602.49	
August	\$49,540.13	\$82,193.71	\$1,174,948.91	
September	\$0.00	\$0.00	\$0.00	
October	\$0.00	\$0.00	\$0.00	
November	\$0.00	\$0.00	\$0.00	
December	\$0.00	\$0.00	\$0.00	
January	\$0.00	\$0.00	\$0.00	
February	\$0.00	\$0.00	\$0.00	
March	\$0.00	\$0.00	\$0.00	
April	\$0.00	\$0.00	\$0.00	
May	\$0.00	\$0.00	\$0.00	
June	\$0.00	\$0.00	\$0.00	
TOTALS	\$93,278.46	\$163,598.17		

YTD Difference -\$70,319.71



Transaction Date	ltem		Debit	Credit	BALANCE
	1		Beginning Bal	ance 8/1/2023	\$12,090.01
				nce 8/31/2023:	\$11,372.44
	AUGUS	г			
8/3/2023	Canva		\$12.99	-	\$12,077.02
8/8/2023	Square In			\$33.99	\$12,111.01
8/8/2023	Account Analysis		\$26.33	_	\$12,084.68
8/9/2023	San Jose Mercury News		\$23.02	_	\$12,061.66
8/14/2023	Paula Edmondson #378		\$805.00		\$11,256.66
8/21/2023	AT&T		\$96.30		\$11,160.36
8/22/2023	Preply		\$29.40		\$11,130.96
8/30/2023	Deposit			\$290.52	\$11,421.48
8/30/2023	Ruth Brill #379		\$33.47		\$11,388.01
8/31/2023	Wall St Journal/Barrons Subscriptions		\$15.57		\$11,372.44
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		TOTALC	61 042 02	6224 54	
		TOTALS:	\$1,042.08	\$324.51	
				lance 8/31/23:	\$11,372.44
			Mont	hly Difference:	-717.57

Income Category	August Income	YTD Income
TRIAL BALANCE REPORTED INCOME (Deposited to County Trust Fund)		
Filing Fees	\$48,846.73	\$92,238.36
Interest	\$0.00	\$0.00
Credits/Refunds	\$693.40	\$1,040.10
Other	\$0.00	\$0.00
Subtotal:	\$49,540.13	\$93,278.46
LIBRARY GENERATED INCOME		
(Deposited to Library CitiBank Acct)		
Photocopier	\$147.00	\$240.00
Computer Printing	\$80.00	\$150.00
Conference Room Rental	\$0.00	\$0.00
Deed Form Sales	\$25.00	\$55.00
MCLE Tape Circulation	\$0.00	\$0.00
24-hour Material Circulation	\$0.00	\$20.00
Extra Computer Time	\$10.00	\$10.00
Lost Book Replacement	\$28.52	\$28.52
Vendor Credits/Refunds	\$0.00	\$0.00
SVCF Deposits	\$0.00	\$0.00
Grants	\$0.00	\$0.00
Overdue Fines	\$0.00	\$0.00
Transfers	\$0.00	\$0.00
Square Transactions	\$0.00	\$0.00
Other	\$0.00	\$0.00
Subtotal:	\$290.52	\$503.52
TOTAL:	\$49,830.65	\$93,781.98

	August Expenses					Fiscal Year
Expense Category	SMC Trust Acct.	CitiBank Acct.	Acct. Totals	YTD Expenses	Budgeted YTD	Budget
PAYROLL						
Full time	\$14,200.00	\$0.00	\$14,200.00	\$28,400.00	\$16,691.67	\$200,300.00
Part time	\$6,919.00	\$0.00	\$6,919.00	\$13,608.00	\$8,958.33	\$107,500.00
Subtotal :	\$21,119.00	\$0.00	\$21,119.00	\$42,008.00	\$25,650.00	\$307,800.00
BENEFITS						
CalPERS Retirement	\$3,567.51	\$0.00	\$3,567.51	\$5,850.96	\$2,416.67	\$29,000.00
CalPERS UAL	\$0.00	· · ·	\$0.00	\$0.00	\$4,666.67	\$56,000.00
CalPERS Pension Prefunding*	\$0.00	\$0.00	\$0.00	\$49,813.00	\$0.00	\$0.00
Medicare & FICA	\$729.02	\$0.00	\$729.02	\$1,440.44	\$833.33	\$10,000.00
Prior OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Active Employee Benefits	\$1,452.22	\$0.00	\$1,452.22	\$2,904.44	\$2,666.67	\$32,000.00
Retired Employee Benefits	\$989.05	\$0.00	\$989.05	\$1,978.10	\$1,333.33	\$16,000.00
Subtotal :	\$6,737.80	\$0.00	\$6,737.80	\$61,986.94	\$11,916.67	\$143,000.00
LIBRARY RESOURCES						
New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$1,208.33	\$14,500.00
Print Resources	\$4,431.28	\$38.59	\$4,469.87	\$8,736.39	\$9,041.67	\$108,500.00
Electronic Resources	\$48,808.93	\$0.00	\$48,808.93	\$51,933.53	\$4,250.00	\$51,000.00
Subtotal :	\$53,240.21	\$38.59	\$53,278.80	\$60,669.92	\$14,500.00	\$174,000.00
OPERATIONAL EXPENSES						
Insurance	\$0.00	\$0.00	\$0.00	\$3,796.00	\$708.33	\$8,500.00
Copy Machines	\$0.00	\$0.00	\$0.00	\$0.00	\$208.33	\$2,500.00
Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$833.33	\$10,000.00
Office Supplies	\$0.00	\$33.47	\$33.47	\$33.47	\$291.67	\$3,500.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Catering	\$0.00	\$0.00	\$0.00	\$48.90	\$200.00	\$2,400.00
Tech Support	\$750.00	\$0.00	\$750.00	\$750.00	\$750.00	\$9,000.00
Support Software	\$0.00	\$12.99	\$12.99	\$25.98	\$400.00	\$4,800.00
Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	\$5,100.00
Bookkeeping Support	\$0.00	\$805.00	\$805.00	\$1,627.50	\$1,083.33	\$13,000.00
Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1,875.00	\$22,500.00
Educational/Professional	\$0.00	\$29.40	\$29.40	\$58.80	\$125.00	\$1,500.00
Dues	\$0.00	\$0.00	\$0.00	\$150.00	\$108.33	\$1,300.00
Telecommunications	\$0.00	\$96.30	\$96.30	\$192.60	\$112.50	\$1,350.00
Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$166.67	\$2,000.00
Promotional	\$0.00	\$0.00	\$0.00	\$0.00	\$66.67	\$800.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$30,000.00
Citibank Service Charges	\$0.00	\$26.33	\$26.33	\$54.34	\$30.00	\$360.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$83.33	\$1,000.00
Subtotal :	\$750.00	\$1,003.49	\$1,753.49	\$6,737.59	\$9,967.50	\$119,610.00
TOTAL:	\$81,847.01	\$1,042.08	\$82,889.09	\$171,402.45	\$62,034.17	\$744,410.00

	DETAILED MONTHLY EXPENSES						
	ID	Payee	Comments	Amount			
	14207	CalPERS	GASB 68 INVOICE	\$700.00			
	14208	West Group, Thomson Reuters	Library Plan Charges - Print	\$3,086.31			
	14209	West Group, Thomson Reuters	Library Plan Charges - Online	\$1,107.60			
	14210	Cubing, Ino	August Tech	\$975.00			
	14211	UC Regents (CEB)		\$341.34			
	14212	UC Regents (CEB)		\$408.77			
	14213	UC Regents (CEB)		\$430.04			
	14214	UC Regents (CEB)		\$435.18			
	14215	UC Regents (CEB)		\$356.43			
	14216	UC Regents (CEB)		\$239.79			
	14217	UC Regents (CEB)		\$425.94			
	14218	UC Regents (CEB)		\$374.26			
	14219 14220	Veterans Information Service	Annual 2024- ISBN 978-0-9600887-4-4	\$30.00 \$16.57			
suc	14220	Office Depot Office Depot	Office supplies Office supplies	\$10.57			
atic	14221	Lexis (Advance)	Content Feature 7/1-6/30/2024	\$31,596.00			
Operations	14223	Xerox	Meter Usage	\$208.68			
ŏ	14224	Xerox	Meter Usage	\$208.68			
	14225	CalPERS	Classic contributions	\$724.61			
	14226	CalPERS	Classic contributions	\$724.61			
	14227	CalPERS	Classic contributions	\$464.56			
	14228		Classic contributions	\$464.56			
	9/5/2023 9/6/2023	San Jose Mercury News Canva		\$25.04 \$12.99			
	9/8/2023	Account Analysis		\$26.45			
		Paula Edmondson #381		\$630.00			
	9/19/2023	Preply		\$29.40			
	9/19/2023			\$96.30			
		Sol Guard Company #410		\$980.00			
	9/29/2023	San Jose Mercury News		\$25.04			
			Subtotal:	\$45,174.94			
		Blake, Larry		\$875.00			
		Bracco, Caroline		\$8,652.80			
		Brill, Margaret Ruth		\$1,820.00			
its		Conventini, Antonella		\$5,547.20			
Benefits		Cubing, Ino		\$264.00			
Bel		Cubing, Isabelle		\$0.00			
త		Jimenez, Vanessa		\$275.00			
Payroll &		Woods, Marcia		\$2,590.00			
ayı		Medicare & FICA		645.24			
[®]		Active Employee Benefits		1452.22			
		Retired Employee Benefits		989.05			
			Subtotal:	\$22,235.51			
	1		Total Monthly Expenses:	\$67,410.45			

DETAILED MONTHLY INCOME					
Fund	Income Source	Comments	Amount		
t	Filing Fees		\$48,846.73		
rus	Interest				
Η	Credits/Refunds		\$693.40		
SMC Trust	Other				
0,		Subtotal:	\$49,540.13		
	Photocopier		\$62.00		
	Computer Printing		\$21.00		
	Conference Room Rental		\$80.00		
	Deed Form Sales		\$40.00		
	MCLE Tape Circulation		\$0.00		
	24-hour Material Circulation		\$0.00		
¥	Extra Computer Time		\$0.00		
CitiBank	Lost Book Replacement		\$0.00		
iti	Vendor Credits/Refunds		\$454.00		
0	SVCF Deposits		\$0.00		
	Grants		\$0.00		
	Overdue Fines		\$0.00		
	Transfers		\$0.00		
	Square Transactions		\$0.00		
	Other		\$0.00		
		Subtotal:	\$657.00		
Total Monthly Income:					

		eptember Expenses	6			Fiscal Year	
Expense Category	SMC Trust Acct.	CitiBank Acct.	Acct. Totals	YTD Expenses	Budgeted YTD	Budget	
PAYROLL							
Full time	\$14,200.00	\$0.00	\$14,200.00	\$42,600.00	\$16,691.67	\$200,300.00	
Part time	\$5,824.00	\$0.00	\$5,824.00	\$19,432.00	\$8,958.33	\$107,500.00	
Subtotal :	\$20,024.00	\$0.00	\$20,024.00	\$62,032.00	\$25,650.00	\$307,800.00	
BENEFITS							
CalPERS Retirement	\$3,078.34	\$0.00	\$3,078.34	\$8,929.30	\$2,416.67	\$29,000.00	
CalPERS UAL	\$0.00	\$0.00	\$0.00	\$0.00	\$4,666.67	\$56,000.00	
CalPERS Pension Prefunding*	\$0.00	\$0.00	\$0.00	\$49,813.00	\$0.00	\$0.00	
Medicare & FICA	\$645.24	\$0.00	\$645.24	\$2,085.68	\$833.33	\$10,000.00	
Prior OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Active Employee Benefits	\$1,452.22	\$0.00	\$1,452.22	\$4,356.66	\$2,666.67	\$32,000.00	
Retired Employee Benefits	\$989.05	\$0.00	\$989.05	\$2,967.15	\$1,333.33	\$16,000.00	
Subtotal :	\$6,164.85	\$0.00	\$6,164.85	\$68,151.79	\$11,916.67	\$143,000.00	
LIBRARY RESOURCES							
New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$1,208.33	\$14,500.00	
Print Resources	\$6,128.06	\$50.08	\$6,178.14	\$14,914.53	\$9,041.67	\$108,500.00	
Electronic Resources	\$32,703.60	\$0.00	\$32,703.60	\$84,637.13	\$4,250.00	\$51,000.00	
Subtotal :	\$38,831.66	\$50.08	\$38,881.74	\$99,551.66	\$14,500.00	\$174,000.00	
OPERATIONAL EXPENSES							
Insurance	\$0.00	\$0.00	\$0.00	\$3,796.00	\$708.33	\$8,500.00	
Copy Machines	\$417.36	\$0.00	\$417.36	\$417.36	\$208.33	\$2,500.00	
Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$833.33	\$10,000.00	
Office Supplies	\$47.36	\$0.00	\$47.36	\$80.83	\$291.67	\$3,500.00	
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Catering	\$0.00	\$0.00	\$0.00	\$48.90	\$200.00	\$2,400.00	
Tech Support	\$975.00	\$0.00	\$975.00	\$1,725.00	\$750.00	\$9,000.00	
Support Software	\$0.00	\$12.99	\$12.99	\$38.97	\$400.00	\$4,800.00	
Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	\$5,100.00	
Bookkeeping Support	\$0.00	\$630.00	\$630.00	\$2,257.50	\$1,083.33	\$13,000.00	
Services	\$0.00	\$980.00	\$980.00	\$980.00	\$1,875.00	\$22,500.00	
Educational/Professional	\$0.00	\$29.40	\$29.40	\$88.20	\$125.00	\$1,500.00	
Dues	\$0.00	\$0.00	\$0.00	\$150.00	\$108.33	\$1,300.00	
Telecommunications	\$68.51	\$96.30	\$164.81	\$357.41	\$112.50	\$1,350.00	
Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$166.67	\$2,000.00	
Promotional	\$0.00	\$0.00	\$0.00	\$0.00	\$66.67	\$800.00	
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$30,000.00	
Citibank Service Charges	\$0.00	\$26.45	\$26.45	\$80.79	\$30.00	\$360.00	
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$83.33	\$1,000.00	
Subtotal :	\$1,508.23	\$1,775.14	\$3,283.37	\$10,020.96	\$9,967.50	\$119,610.00	
TOTAL:	\$66,528.74	\$1,825.22	\$68,353.96	\$239,756.41	\$62,034.17	\$744,410.00	

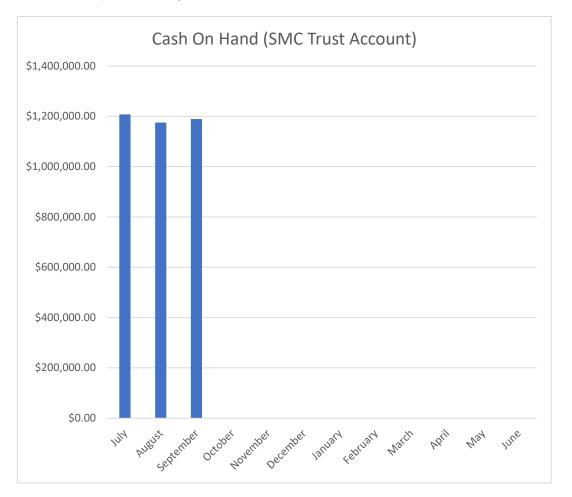
Income Category	September Income	YTD Income
(Deposited to County Trust Fund)		
Filing Fees	\$45,320.26	\$137,558.62
Interest	\$0.00	\$0.00
Credits/Refunds	\$35,130.86	\$36,170.96
Other	\$0.00	\$0.00
Subtotal:	\$80,451.12	\$173,729.58
LIBRARY GENERATED INCOME		
(Deposited to Library CitiBank Acct)		
Photocopier	\$62.00	\$302.00
Computer Printing	\$21.00	\$171.00
Conference Room Rental	\$80.00	\$80.00
Deed Form Sales	\$40.00	\$95.00
MCLE Tape Circulation	\$0.00	\$0.00
24-hour Material Circulation	\$0.00	\$20.00
Extra Computer Time	\$0.00	\$10.00
Lost Book Replacement	\$454.00	\$482.52
Vendor Credits/Refunds	\$0.00	\$0.00
SVCF Deposits	\$0.00	\$0.00
Grants	\$0.00	\$0.00
Overdue Fines	\$0.00	\$0.00
Transfers	\$0.00	\$0.00
Square Transactions	\$0.00	\$0.00
Other	\$0.00	\$0.00
Subtotal:	\$657.00	\$1,160.52
TOTAL:	\$81,108.12	\$174,890.10

Period 3 September

Transaction	ltem		Debit	Credit	BALANCE	
Date					\$11,372.44	
	Beginning Balance 9/1/2023 Ending Balance 9/30/2023:					
	SEPTEMBER		0		\$10,252.62	
9/5/2023	San Jose Mercury News		\$25.04		\$11,347.40	
9/6/2023	Canva		\$12.99		\$11,334.41	
9/7/2023	Square Inc			\$5.74	\$11,340.15	
9/8/2023	Account Analysis		\$26.45		\$11,313.70	
9/14/2023	Square Inc			\$11.59	\$11,325.29	
9/15/2023	Paula Edmondson #381		\$630.00		\$10,695.29	
9/19/2023	Square Inc			\$31.07	\$10,726.36	
9/19/2023	Preply		\$29.40		\$10,696.96	
9/19/2023	AT&T		\$96.30		\$10,600.66	
9/26/2023	Sol Guard Company #410		\$980.00	Γ	\$9,620.66	
9/27/2023	Deposit			\$657.00	\$10,277.66	
9/29/2023	San Jose Mercury News		\$25.04	Γ	\$10,252.62	
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	то	DTALS:	\$1,825.22	\$705.40		
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			Ending Ra	lance 9/30/23:	\$10,252.62	
				hly Difference:	-1,119.82	

PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	\$43,738.33	\$81,404.46	\$1,207,602.49
August	\$49,540.13	\$82,193.71	\$1,174,948.91
September	\$80,451.12	\$66,528.74	\$1,188,871.29
October	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00
TOTALS	\$173,729.58	\$230,126.91	

YTD Difference -\$56,397.33



PERIOD	SMC Trust Fund	CitiBank Account	Schwab Account	CalPERS Prefunding Account	TOTAL
July	\$1,207,602.49	\$12,090.01	\$277,975.56	\$27,798.51	\$1,525,466.57
August	\$1,174,948.91	\$11,372.44	\$266,972.32	\$26,947.04	\$1,480,240.71
September	\$1,188,871.29	\$10,252.62	\$266,972.32	\$26,947.04	\$1,493,043.27
October	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

