

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: October 27, 2022

Meeting Location: SAN MATEO COUNTY LAW LIBRARY
 710 Hamilton St, Redwood City, CA
 In person only

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	JOSEPH C. SCOTT
Trustee:	ROBERT D. FOILES
Trustee:	V. RAYMOND SWOPE
Trustee:	PAUL WILKINS

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION
2. REGULAR SESSION

The meeting convened at 12:25 pm in Regular Session joined by Martin Fox.

- a. Report on closed session. Discussed staffing salary.
 - b. Approval of minutes for September 22 meeting. Motion to approve by Schaiman second by Foiles. Remote visual/aural vote aye by Schaiman, abstention by Wilkins. Approval passed. Minutes moved into record.
 - c. Acceptance of reports of expenses for Period 3 (September) postponed
 - d. Discussion and information updates & policy decisions:
 - Temporarily hired Paula Edmondson to train to help with bookkeeping
 - Request for help with succession planning and recommendations for Scott replacement.
 - BOT meetings going forward will be in person only
 - Recognition and award of Judge Scott for services to the law library
 - e. Bar Association report: NA
 - f. Public comments: Marty Fox made public comment regarding implementation of CARE court and their resources
3. ADJOURNMENT
Swope made motion adjourn. Seconded by Schaiman. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio