

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: August 25, 2022

Meeting Location: SAN MATEO COUNTY LAW LIBRARY & ZOOM Meeting Room,
710 Hamilton St, Redwood City, CA
Meeting ID 2330943330

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	JOSEPH C. SCOTT
Trustee:	ROBERT D. FOILES
Trustee:	V. RAYMOND SWOPE
Trustee:	CAROLE GROOM
Trustee:	JACQUELYN BROWN

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION
2. REGULAR SESSION

The meeting convened at 12:20 pm in Regular Session joined by Martin Fox via Zoom

- a. Report on closed session. Discussion of personal issues impacting staff.
- b. Approval of minutes for June 23 meeting. Motion to approve by Scott second by Foiles. Groom, Swope voted aye. Remote visual/aural vote aye by Schaiman, Brown. Unanimous approval. Minutes moved into record.
- c. Acceptance of reports of expenses for Period 12 (June) FY 21-22 and Period 1 (July) FY 22-23. Motion to approve financials by Swope, seconded by Foiles. Groom, Scott voted aye. Remote visual/aural vote aye by Schaiman, Brown. Unanimous approval. Financials moved into record.
- d. Discussion and information updates & policy decisions:
 - Staffing shortage and hours.
 - Discussion of board member departures and possible replacements. Presiding Judge Leland Davis and or county council to make recommendations for Scott replacement. John Nibbelin to be contacted. Board of Supervisors to make recommendations for Groom replacement, either another board member or possibly Redwood City council member.
 - Vote for hybrid meeting for September due to ongoing health crisis. Groom made motion, second by Foiles. Swope, Scott voted aye, remote approval by Schaiman and Brown. unanimous approval. Hybrid meeting approved for September.
 - Saturday hours continuing with two part time workers, but additional staff is not available during the week.
- e. Bar Association report: NA
- f. Public comments: Marty Fox made public comment regarding issues that concern the

county and law library.

3. ADJOURNMENT

Swope made motion adjourn. Seconded by Foiles. Scott, Groom voted aye. Schaiman and Brown remote aye. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio