

SAN MATEO COUNTY LAW LIBRARY
710 Hamilton Street
Redwood City, CA 94063
650-363-4913
www.smclawlibrary.org

August 25, 2022

BOARD OF LAW LIBRARY TRUSTEES MEETING

LOCATION: 710 Hamilton Street, Redwood City

Hybrid ZOOM Session Meeting ID: 233 094 3330

Materials related to an item on this Agenda are available for public inspection at the Law Library during normal business hours.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Law Library at least three (3) days prior to the meeting. Notification in advance of the meeting will enable the Law Library to make reasonable arrangements to ensure accessibility to this meeting and materials related to it.

Members of the public may be heard on any item on the agenda. Persons addressing the Board will be limited to five minutes unless the President of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item on the agenda during discussion of the item.

UPDATE: Assembly Bill ("AB") 361, signed into law on September 16, 2021, amends Government Code section 54953 to provide authority and specific requirements for public agencies to hold virtual meetings during a proclaimed state of emergency and remain in compliance with the Brown Act (Gov. Code §§ 54950 et seq.).

*To continue with AB 361 virtual meetings, the public agency must reconsider the circumstances of the emergency **every 30 days** and determine that either the state of emergency continues to directly impact the ability of the members to meet safely in person; or, state or local officials continue to impose or recommend measures to promote social distancing. These findings must be made by majority vote. Gov. Code § 54953(e)(3).*

Gov. Code § 54953(e)(1) provides that a local agency may use teleconferencing [audio, video or both] in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B) that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

THURSDAY, August 25, 2022, 12:15 P.M.

AGENDA

1. CLOSED SESSION
2. REGULAR SESSION
 - a. Report on closed session
 - b. Approval of Minutes of the June 23, 2022 meeting (*page 3-4*)
 - c. Acceptance of Report of Expenses for Period 12 (June) FY21-22 and Period 1 (July) FY22-23
 - d. Discussion/Informational Updates and Policy Decisions:
 - Library hours
 - Succession planning
 - Vote for hybrid meeting
 - Other matters of interest
 - e. Report of the San Mateo County Bar Association with Constantine Tsagaris
 - f. Public open comment.
3. ADJOURNMENT

2022 MEETING SCHEDULE
NEXT MEETING: SEPTEMBER 22, 2022

Mark Your Calendar!

2022 San Mateo County Law Library Board of Trustees Meeting Schedule:

- September 22, 2022
- October 27, 2022
- December 8, 2022

FINANCIAL SUMMARIES
JUNE 2022
PERIOD 12, FY21-22

Expense Category	June Expenses			YTD Expenses	Budgeted YTD	Fiscal Year Budget
	SMC Trust Acct.	CitiBank Acct.	Acct. Totals			
PAYROLL						
Full time	\$13,307.20	\$0.00	\$13,307.20	\$169,044.80	\$175,000.00	\$175,000.00
Part time	\$4,802.00	\$0.00	\$4,802.00	\$75,683.00	\$80,000.00	\$80,000.00
Subtotal :	\$18,109.20	\$0.00	\$18,109.20	\$244,727.80	\$255,000.00	\$255,000.00
BENEFITS						
CalPERS Retirement	\$3,198.24	\$0.00	\$3,198.24	\$29,157.35	\$25,700.00	\$25,700.00
CalPERS UAL	\$0.00	\$0.00	\$0.00	\$44,742.00	\$46,500.00	\$46,500.00
CalPERS Pension Prefunding*	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Medicare & FICA	\$2,737.14	\$0.00	\$2,737.14	\$11,637.92	\$6,000.00	\$6,000.00
Prior OASDI	\$0.00	\$0.00	\$0.00	\$22,605.83	\$21,400.00	\$21,400.00
Active Employee Benefits	\$900.30	\$0.00	\$900.30	\$10,806.48	\$11,000.00	\$11,000.00
Retired Employee Benefits	\$1,460.64	\$0.00	\$1,460.64	\$17,423.46	\$20,000.00	\$20,000.00
Subtotal :	\$8,296.32	\$0.00	\$8,296.32	\$136,373.04	\$130,600.00	\$130,600.00
LIBRARY RESOURCES						
New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
Print Resources	\$14,370.38	\$170.81	\$14,541.19	\$112,231.50	\$106,500.00	\$106,500.00
Electronic Resources	\$7,300.00	\$0.00	\$7,300.00	\$51,023.88	\$50,000.00	\$50,000.00
Subtotal :	\$21,670.38	\$170.81	\$21,841.19	\$163,255.38	\$158,500.00	\$158,500.00
OPERATIONAL EXPENSES						
Insurance	\$0.00	\$0.00	\$0.00	\$6,716.00	\$7,500.00	\$7,500.00
Copy Machines	\$417.36	\$0.00	\$417.36	\$2,504.16	\$2,600.00	\$2,600.00
Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$360.24	\$0.00	\$360.24	\$1,912.39	\$1,800.00	\$1,800.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Catering	\$0.00	\$136.01	\$136.01	\$586.58	\$1,000.00	\$1,000.00
Tech Support	\$1,537.50	\$0.00	\$1,537.50	\$10,099.94	\$8,000.00	\$8,000.00
Support Software	\$149.88	\$0.00	\$149.88	\$4,139.86	\$4,000.00	\$4,000.00
Building Maintenance	\$420.00	\$0.00	\$420.00	\$5,921.86	\$4,000.00	\$4,000.00
Services	\$0.00	\$0.00	\$0.00	\$6,879.96	\$20,500.00	\$20,500.00
Educational/Professional	\$0.00	\$33.60	\$33.60	\$172.05	\$500.00	\$500.00
Dues	\$0.00	\$0.00	\$0.00	\$1,061.00	\$800.00	\$800.00
Telecommunications	\$29.13	\$0.00	\$29.13	\$1,385.16	\$2,000.00	\$2,000.00
Travel Expenses	\$0.00	\$750.09	\$750.09	\$750.09	\$1,500.00	\$1,500.00
Promotional	\$0.00	\$0.00	\$0.00	\$5.25	\$200.00	\$200.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Citibank Service Charges	\$0.00	\$27.55	\$27.55	\$337.97	\$380.00	\$380.00
Miscellaneous	\$0.00	\$12.24	\$12.24	\$1,535.49	\$1,200.00	\$1,200.00
Subtotal :	\$2,914.11	\$959.49	\$3,873.60	\$44,007.76	\$55,980.00	\$55,980.00
TOTAL:	\$50,990.01	\$1,130.30	\$52,120.31	\$588,363.98	\$600,080.00	\$600,080.00

Income Category	June Income	YTD Income	Budgeted YTD	Fiscal Year Budget
TRIAL BALANCE REPORTED INCOME (Deposited to County Trust Fund)				
Filing Fees	\$41,811.52	\$488,137.29	\$504,000.00	\$504,000.00
Interest	\$2,598.33	\$9,432.98	\$8,500.00	\$8,500.00
Credits/Refunds	\$365.40	\$3,963.20	\$4,300.00	\$4,300.00
Other	\$0.00	\$274,687.78	\$281,300.00	\$281,300.00
Subtotal:	\$44,775.25	\$776,221.25	\$798,100.00	\$798,100.00
LIBRARY GENERATED INCOME (Deposited to Library CitiBank Acct)				
Photocopier	\$145.00	\$1,197.55	\$150.00	\$150.00
Computer Printing	\$40.00	\$768.45	\$700.00	\$700.00
Conference Room Rental	\$0.00	\$510.62	\$1,000.00	\$1,000.00
Deed Form Sales	\$57.00	\$475.50	\$250.00	\$250.00
MCLE Tape Circulation	\$10.00	\$80.00	\$0.00	\$0.00
24-hour Material Circulation	\$50.00	\$604.00	\$1,000.00	\$1,000.00
Extra Computer Time	\$0.00	\$5.00	\$0.00	\$0.00
Lost Book Replacement	\$0.00	\$0.00	\$0.00	\$0.00
Vendor Credits/Refunds	\$0.00	\$2,742.83	\$5,000.00	\$5,000.00
SVCF Deposits	\$0.00	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00	\$0.00
Overdue Fines	\$10.00	\$140.00	\$20.00	\$20.00
Transfers	\$0.00	\$69.42	\$0.00	\$0.00
Square Transactions	\$7.52	\$1,246.53	\$150.00	\$150.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal:	\$319.52	\$7,839.90	\$8,270.00	\$8,270.00
TOTAL:	\$45,094.77	\$784,061.15	\$806,370.00	\$806,370.00

DETAILED MONTHLY EXPENSES				
	ID	Payee	Comments	Amount
Operations	13883	CalPERS	Classic contributions	\$646.91
	13884	CalPERS	Classic contributions	\$646.91
	13885	CalPERS	PEPRA contributions	\$419.17
	13886	CalPERS	PEPRA contributions	\$419.17
	13887	Cubing, Ino		\$825.00
	13888	Daily Journal Corp.	N. Cal. Judicial Profiles	\$283.50
	13889	Lexis (Advance)		\$3,650.00
	13890	Lexis (Matthew Bender)		\$3,231.52
	13891	ODP	B215051 / Gingerade	\$34.99
	13892	ODP	B215051 / Misc. office supplies	\$64.45
	13893	ODP	B215051 / Calculator, binder clips	\$32.00
	13894	UC Regents (CEB)		\$1,618.06
	13895	USA Direct Cleaning	March 2022 janitorial	\$420.00
	13896	West Group (Thomson Reuters)		\$2,939.02
	13898	Xerox		\$208.68
	13909	Banks & Jordon	Lawyer Disqualification 2021 Supp.	\$136.64
	13910	CalPERS	Classic contributions	\$646.91
	13911	CalPERS	PEPRA contributions	\$419.17
	13912	Cubing, Ino	Bluehost renewal	\$149.88
	13913	Cubing, Ino		\$712.50
	13914	Lexis (Advance)		\$3,650.00
	13915	Lexis (Matthew Bender)		\$2,868.61
	13916	ODP	B215051 / Pens	\$6.34
	13917	ODP	B215051 / Memory card, towels, staples, etc.	\$182.97
	13918	ODP	B215051 / Skinny pop	\$39.49
	13919	UC Regents (CEB)		\$3,293.03
	13920	Xerox		\$208.68
	13908	SMC Telephone Services Fee		\$29.13
	13908.5	Fica Tax		\$2,178.79
	CB193	Expedia	Caroline AALL Conf. hotel	\$750.09
	CB194	Antonella Conventini	Ck. #292 / reimbursement for Preply Spanish tutor	\$16.80
	CB195	CitiBank service charge		\$27.55
	CB196	PayPal	Charge disputed and reversed	\$2.99
	CB197	John Wiley & Sons	Intellectual Prop Valuation / Vendor not in OFAS	\$170.81
CB198	Whole Foods	Board meeting catering	\$9.98	
CB199	Sandwich Spot	Board meeting catering	\$61.49	
CB200	Safeway	Board meeting catering	\$64.54	
CB201	USPS	Shipping of books to Fresno Cty Law Library	\$9.25	
CB203	Preply	Antonella Spanish tutor	\$16.80	
Subtotal:				\$31,091.82
II & Benefits	13899	Blake, Larry		\$253.00
	13900	Bracco, Caroline		\$7,460.80
	13901	Brill, Margaret Ruth		\$682.00
	13902	Conventiti, Antonella		\$5,846.40
	13903	Gurthet, Andrew		\$2,360.00
	13904	Woods, Marcia		\$1,507.00

Monthly Statement

Period 12 (June)
FY 2021-2022

San Mateo County Law Library

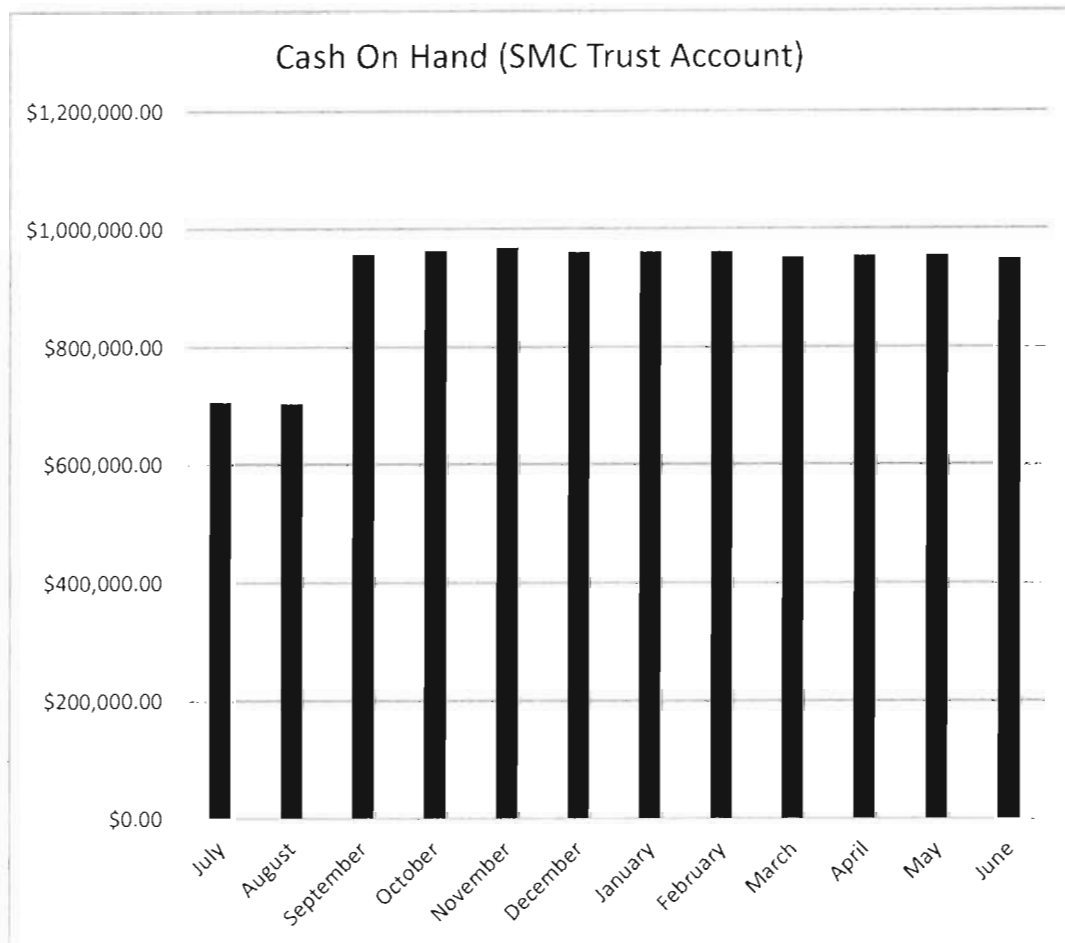
Payro	13905	Medicare & FICA		\$558.35
	13906	Active Employee Benefits		\$900.30
	13907	Retired Employee Benefits		\$1,460.64
			Subtotal:	\$21,028.49
Total Monthly Expenses:				\$52,120.31
DETAILED MONTHLY INCOME				
Fund	Income Source		Comments	Amount
SMC Trust	Filing Fees			\$41,811.52
	Interest			\$2,598.33
	Credits/Refunds			\$365.40
	Other			\$0.00
			Subtotal:	\$44,775.25
CitiBank	Photocopier			\$145.00
	Computer Printing			\$40.00
	Conference Room Rental			\$0.00
	Deed Form Sales			\$57.00
	MCLE Tape Circulation			\$10.00
	24-hour Material Circulation			\$50.00
	Extra Computer Time			\$0.00
	Lost Book Replacement			\$0.00
	Vendor Credits/Refunds			\$0.00
	SVCF Deposits			\$0.00
	Grants			\$0.00
	Overdue Fines			\$10.00
	Transfers			\$0.00
	Square Transactions			\$7.52
Other			\$0.00	
			Subtotal:	\$319.52
Total Monthly Income:				\$45,094.77

**CASH ON HAND
 (SMC Trust Account)**

PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	\$39,100.21	\$75,232.17	\$707,137.89
August	\$45,403.71	\$47,973.81	\$704,567.79
September	\$318,121.63	\$64,507.51	\$958,181.91
October	\$44,145.18	\$38,096.35	\$964,230.74
November	\$43,609.13	\$38,327.34	\$969,512.53
December	\$41,076.30	\$48,785.27	\$961,803.56
January	\$43,843.32	\$43,178.51	\$962,468.37
February	\$39,657.41	\$39,994.65	\$962,131.13
March	\$32,541.80	\$41,467.69	\$953,205.24
April	\$43,347.72	\$41,243.12	\$955,309.84
May	\$40,599.59	\$39,395.03	\$956,514.40
June	\$44,775.25	\$50,990.21	\$950,299.44
TOTALS	\$776,221.25	\$569,191.66	

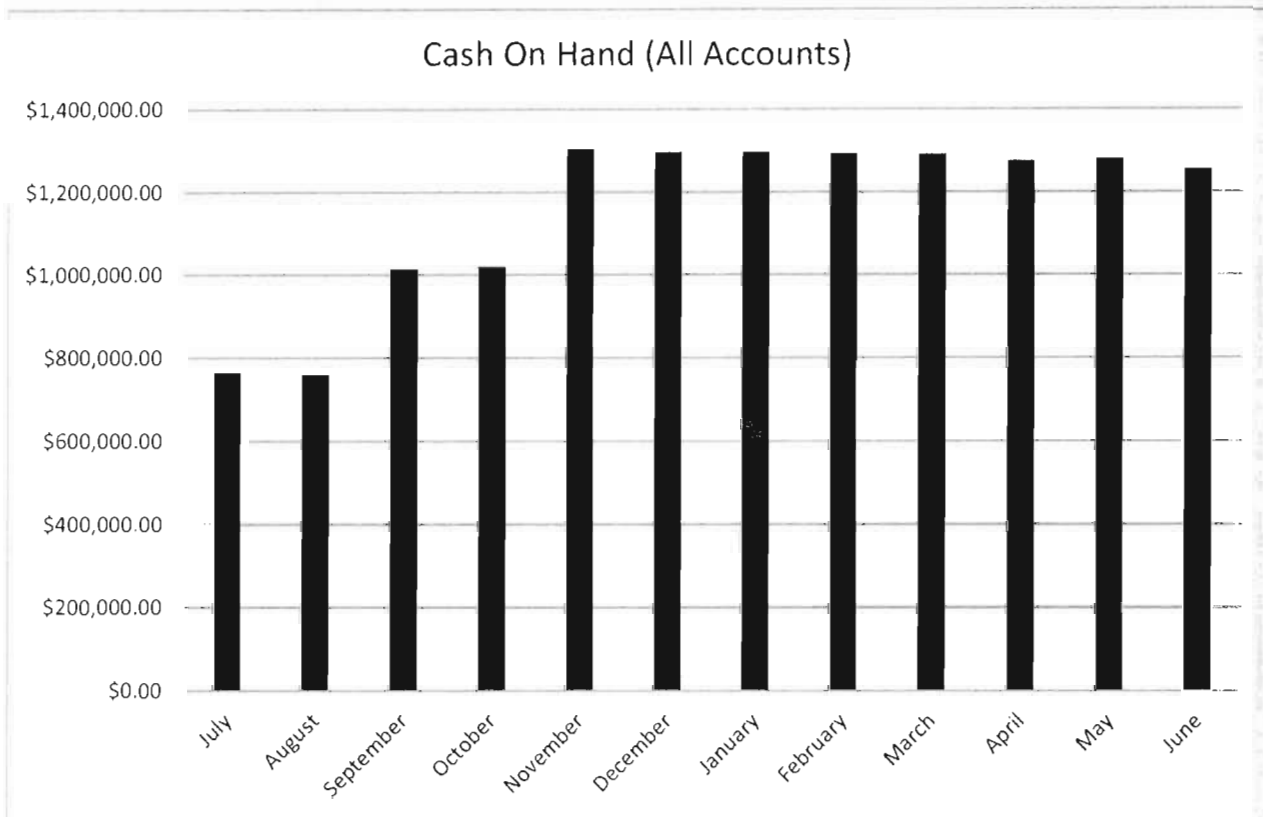
YTD Difference	\$207,029.59
-----------------------	---------------------

* Total income deposited in County Trust Fund



**Cash On Hand
 (All accounts)**

PERIOD	SMC Trust Fund	CitiBank Account	Schwab Account	CalPERS Prefunding Account	TOTAL
July	\$707,137.89	\$27,606.70		\$31,014.09	\$765,758.68
August	\$704,567.79	\$24,628.51		\$31,014.09	\$760,210.39
September	\$958,181.91	\$24,735.04		\$31,014.09	\$1,013,931.04
October	\$964,230.74	\$24,952.68		\$30,938.98	\$1,020,122.40
November	\$969,512.53	\$22,874.35	\$281,744.33	\$30,938.98	\$1,305,070.19
December	\$961,803.56	\$23,008.81	\$281,746.81	\$30,938.98	\$1,297,498.16
January	\$962,468.37	\$21,599.93	\$281,749.49	\$31,639.65	\$1,297,457.44
February	\$962,131.13	\$18,630.21	\$281,752.17	\$31,639.65	\$1,294,153.16
March	\$953,205.24	\$18,420.11	\$288,794.14	\$31,639.65	\$1,292,059.14
April	\$955,309.84	\$18,302.19	\$274,305.07	\$27,907.02	\$1,275,824.12
May	\$956,514.40	\$18,085.15	\$277,248.93	\$27,907.02	\$1,279,755.50
June	\$950,299.44	\$17,274.37	\$259,960.77	\$27,907.02	\$1,255,441.60



FINANCIAL SUMMARIES

JULY 2022

PERIOD 1, FY22-23

Expense Category	July Expenses			YTD Expenses	Budgeted YTD	Fiscal Year Budget
	SMC Trust Acct.	CitiBank Acct.	Acct. Totals			
PAYROLL						
Full time	\$20,164.00	\$0.00	\$20,164.00	\$20,164.00	\$14,933.33	\$179,200.00
Part time	\$8,694.00	\$0.00	\$8,694.00	\$8,694.00	\$7,941.67	\$95,300.00
Subtotal :	\$28,858.00	\$0.00	\$28,858.00	\$28,858.00	\$22,875.00	\$274,500.00
BENEFITS						
CalPERS Retirement	\$0.00	\$0.00	\$0.00	\$0.00	\$2,383.33	\$28,600.00
CalPERS UAL	\$51,883.00	\$0.00	\$51,883.00	\$51,883.00	\$4,458.33	\$53,500.00
CalPERS Pension Prefunding*	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Medicare & FICA	\$955.54	\$0.00	\$955.54	\$955.54	\$833.33	\$10,000.00
Prior OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Active Employee Benefits	\$900.30	\$0.00	\$900.30	\$900.30	\$916.67	\$11,000.00
Retired Employee Benefits	\$1,460.64	\$0.00	\$1,460.64	\$1,460.64	\$1,500.00	\$18,000.00
Subtotal :	\$55,199.48	\$0.00	\$55,199.48	\$55,199.48	\$10,091.67	\$121,100.00
LIBRARY RESOURCES						
New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Print Resources	\$2,939.02	\$109.90	\$3,048.92	\$3,048.92	\$9,041.67	\$108,500.00
Electronic Resources	\$0.00	\$0.00	\$0.00	\$0.00	\$4,166.67	\$50,000.00
Subtotal :	\$2,939.02	\$109.90	\$3,048.92	\$3,048.92	\$13,208.33	\$158,500.00
OPERATIONAL EXPENSES						
Insurance	\$0.00	\$941.00	\$941.00	\$941.00	\$666.67	\$8,000.00
Copy Machines	\$0.00	\$0.00	\$0.00	\$0.00	\$208.33	\$2,500.00
Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$1,500.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Catering	\$0.00	\$0.00	\$0.00	\$0.00	\$66.67	\$800.00
Tech Support	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$9,600.00
Support Software	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$4,800.00
Building Maintenance	\$0.00	\$50.00	\$50.00	\$50.00	\$508.33	\$6,100.00
Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1,875.00	\$22,500.00
Educational/Professional	\$0.00	\$791.00	\$791.00	\$791.00	\$16.67	\$200.00
Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$108.33	\$1,300.00
Telecommunications	\$0.00	\$170.59	\$170.59	\$170.59	\$133.33	\$1,600.00
Travel Expenses	\$0.00	\$907.09	\$907.09	\$907.09	\$100.00	\$1,200.00
Promotional	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Citibank Service Charges	\$0.00	\$26.58	\$26.58	\$26.58	\$28.33	\$340.00
Miscellaneous	\$0.00	\$20.11	\$20.11	\$20.11	\$150.00	\$1,800.00
Subtotal :	\$0.00	\$2,906.37	\$2,906.37	\$2,906.37	\$5,186.67	\$62,240.00
TOTAL:	\$86,996.50	\$3,016.27	\$90,012.77	\$90,012.77	\$51,361.67	\$616,340.00

Income Category	July Income	YTD Income
TRIAL BALANCE REPORTED INCOME (Deposited to County Trust Fund)		
Filing Fees	\$37,266.41	\$37,266.41
Interest	\$0.00	\$0.00
Credits/Refunds	\$553.55	\$553.55
Other	\$0.00	\$0.00
Subtotal:	\$37,819.96	\$37,819.96
LIBRARY GENERATED INCOME (Deposited to Library CitiBank Acct)		
Photocopier	\$0.00	\$0.00
Computer Printing	\$0.00	\$0.00
Conference Room Rental	\$382.50	\$382.50
Deed Form Sales	\$0.00	\$0.00
MCLE Tape Circulation	\$0.00	\$0.00
24-hour Material Circulation	\$0.00	\$0.00
Extra Computer Time	\$0.00	\$0.00
Lost Book Replacement	\$0.00	\$0.00
Vendor Credits/Refunds	\$0.00	\$0.00
SVCF Deposits	\$0.00	\$0.00
Grants	\$0.00	\$0.00
Overdue Fines	\$0.00	\$0.00
Transfers	\$0.00	\$0.00
Square Transactions	\$33.99	\$33.99
Other	\$0.00	\$0.00
Subtotal:	\$416.49	\$416.49
TOTAL:	\$38,236.45	\$38,236.45

DETAILED MONTHLY EXPENSES					
	ID	Payee	Comments	Amount	
Operations	13922	CalPERS	Classic UAL - Annual	\$51,697.00	
	13923	CalPERS	PEPRA UAL - Annual	\$186.00	
	13924	West Group (Thomson Reuters)	Monthly subscription	\$2,939.02	
	CB204	Wall Street Journal		\$15.15	
	CB205	AT&T		\$80.25	
	CB206	Hartford Insurance	Monthly subscription	\$941.00	
	CB207	SJ Mercury Press	Ck. #293 / May and June security	\$15.65	
	CB208	Joe Kirley		\$50.00	
	CB209	CitiBank service charge	Caroline AALL Conf. travel	\$26.58	
	CB210	Cheapoair.com	Conf. fee	\$49.95	
	CB211	American Association of Law Librar	Car rental / Caroline AALL Conf. travel	\$770.00	
	CB212	Expedia.com	Caroline AALL Conf. travel	\$306.24	
	CB213	United Airlines	Caroline AALL Conf. travel	\$448.20	
	CB214	Maverick Resturant	Caroline AALL Conf. travel	\$19.54	
	CB215	Klein's Deli	Caroline AALL Conf. travel	\$13.87	
	CB216	Café Miriam	Balloons for Antonella's birthday	\$14.31	
	CB217	Party City	Monthly subscription + late fee	\$20.11	
	CB218	AT&T	Caroline AALL Conf. travel	\$90.24	
	CB219	Pizza Republica	Caroline AALL Conf. travel	\$26.98	
	CB220	Glenarm	Monthly subscription	\$28.00	
	CB221	Wall Street Journal	Family Guide to Mental Illness and the Law	\$15.15	
	CB222	Oxford University Press	Antonella's spanish tutoring service	\$48.30	
	CB223	Preply	Monthly subscription	\$21.00	
	CB224	SJ Mercury Press		\$15.65	
Subtotal:				\$57,838.19	
Payroll & Benefits	13925	Blake, Larry		\$284.00	
	13926	Bracco, Caroline		\$11,307.20	
	13927	Brill, Margaret Ruth		\$2,405.00	
	13928	Conventiti, Antonella		\$8,856.80	
	13928,5	Cubing, Ino		\$187.00	
	13929	Gurthet, Andrew		\$3,136.00	
	13929.5	Jimenez, Vanessa		\$264.00	
	13930	Woods, Marcia		\$2,418.00	
	13931	Medicare & FICA		\$955.54	
	13932	Active Employee Benefits		\$900.30	
	13933	Retired Employee Benefits		\$1,460.64	
	Subtotal:				\$32,174.48
	Total Monthly Expenses:				\$90,012.67

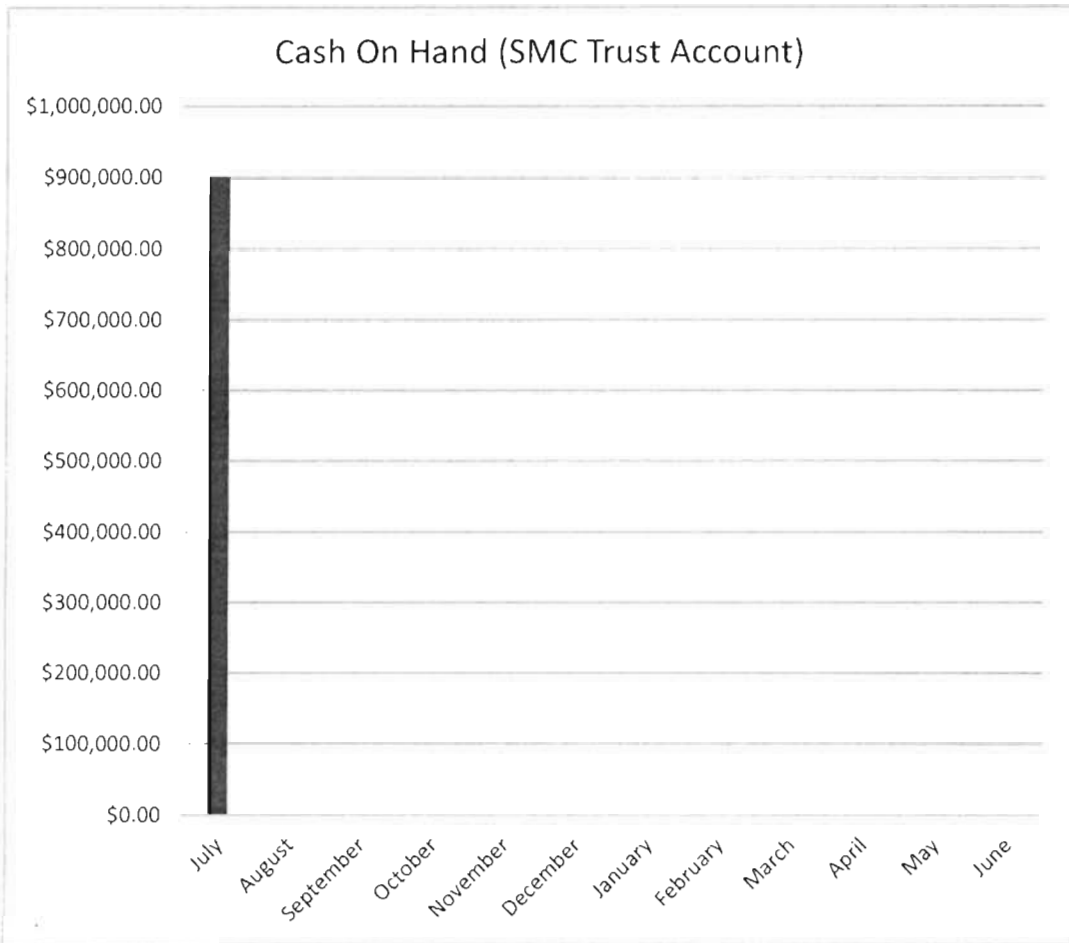
DETAILED MONTHLY INCOME			
Fund	Income Source	Comments	Amount
SMC Trust	Filing Fees		\$37,266.41
	Interest		\$0.00
	Credits/Refunds		\$553.55
	Other		\$0.00
	Subtotal:		
CitiBank	Photocopier		\$0.00
	Computer Printing		\$0.00
	Conference Room Rental		\$382.50
	Deed Form Sales		\$0.00
	MCLE Tape Circulation		\$0.00
	24-hour Material Circulation		\$0.00
	Extra Computer Time		\$0.00
	Lost Book Replacement		\$0.00
	Vendor Credits/Refunds		\$0.00
	SVCF Deposits		\$0.00
	Grants		\$0.00
	Overdue Fines		\$0.00
	Transfers		\$0.00
	Square Transactions		\$33.99
	Other		\$0.00
Subtotal:			\$416.49
Total Monthly Income:			\$38,236.45

**CASH ON HAND
 (SMC Trust Account)**

PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	\$37,819.96	\$86,996.50	\$901,122.90
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
TOTALS			

YTD Difference	-\$49,176.54
-----------------------	---------------------

* Total income deposited in County Trust Fund



PERIOD	SMC Trust Fund	CitiBank Account	Schwab Account	CalPERS Prefunding Account	TOTAL
July	\$901,122.90	\$14,674.69	\$271,583.96	\$28,440.30	\$1,215,821.85
August					
September					
October					
November					
December					
January					
February					
March					
April					
May					
June					

