

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: March 25, 2021

Meeting Location: ZOOM Meeting Room,
SAN MATEO COUNTY LAW LIBRARY.
710 Hamilton St, Redwood City, CA

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee"	JOSEPH C. SCOTT
Trustee:	V. RAYMOND SWOPE
Trustee:	ROBERT D. FOILES
Trustee:	JACQUELYN BROWN
Trustee:	PAUL WILKINS

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION
2. REGULAR SESSION

The meeting convened at 12:20 pm in Regular Session joined by Martin M. Fox

- a. Report on closed session. Discussed staffing.
- b. Approval of minutes for January 28, 2021 meeting. Schaiman made motion to approve. Wilkins seconded. Unanimous approval. Minutes moved into record.
- c. Acceptance of reports of expenses for Period 7 (January) Period 8 (February) FY 2020-21. Swope made motion to approve. Wilkins seconded. Unanimous vote. Reports of expenses moved into record.
- d. Discussion and information updates & policy decisions:
 - Will wait until 2 weeks after last vaccination before reopening to allow public into building (Tentatively May 1) in order to protect staff. Individual closing library should be responsible for wiping down shared areas at end of day.
 - Decision on new LexisNexis Digital Library subscription postponed.
 - Next month vote on Ebsco Nolo Database subscription at \$1,901 for 1 year.
 - Form 700 status for all board members
- e. Bar Association report: No report.
- f. Public comments from Martin Fox including support of digital resources and AB 1976 health's new program for mental health response and pre-trial mental health diversion.

3. ADJOURNMENT

Wilkins made motion to adjourn. Seconded by Scott. Unanimous vote. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio