

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: January 28, 2021

Meeting Location: ZOOM Meeting Room,
SAN MATEO COUNTY LAW LIBRARY.
710 Hamilton St, Redwood City, CA

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	CAROLE GROOM
Trustee:	V. RAYMOND SWOPE
Trustee:	ROBERT D. FOILES
Trustee:	JACQUELYN BROWN
Trustee:	PAUL WILKINS

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION

2. REGULAR SESSION

The meeting convened at 12:20 pm in Regular Session joined by Martin M. Fox and Paige Hren of Lexis Digital Library.

- a. Report on closed session. Discussed staffing.
- b. Approval of minutes for December 10, 2020 meeting. Swope made motion to approve. Shaiman seconded. Unanimous approval. Minutes moved into record.
- c. Acceptance of reports of expenses for Period 5 (November) Period 6 (December) FY 2020-21. Foiles made motion to approve. Schaiman seconded. Unanimous vote. Reports of expenses moved into record.
- d. Discussion and information updates & policy decisions:
 - LexisNexis Digital Library presentation. Cost of approximately \$3,000 a year, includes free print material and spending credit on Lexis or Matthew Bender. Lower contract increase of 3%. Users can checkout materials electronically.
 - Ebsco database trial for electronic and remote Nolo materials.
 - Circulation reintroduced February 1. Curbside will commence as vaccinations occur for staff.
- e. Bar Association report: No report.
- f. Public comments from Martin Fox including the shift of behavioral health's new program for mental health response and pre-trial mental health diversion.

3. ADJOURNMENT

Foiles made motion to adjourn. Seconded by Swope. Unanimous vote. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio