



**SAN MATEO COUNTY LAW LIBRARY**  
710 Hamilton Street  
Redwood City, CA 94063  
650-363-4913  
[www.smclawlibrary.org](http://www.smclawlibrary.org)

March 18, 2021

## **BOARD OF LAW LIBRARY TRUSTEES MEETING**

ZOOM Session Meeting ID: 233 094 3330

*Materials related to an item on this Agenda are available for public inspection at the Law Library during normal business hours.*

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Law Library at least three (3) days prior to the meeting. Notification in advance of the meeting will enable the Law Library to make reasonable arrangements to ensure accessibility to this meeting and materials related to it.*

*Members of the public may be heard on any item on the Agenda. Persons addressing the Board will be limited to five minutes unless the President of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item on the agenda during discussion of the item.*

**THURSDAY, March 25, 2021, 12:00 P.M.**

### **AGENDA**

1. CLOSED SESSION
2. REGULAR SESSION
  - a. Report on closed session
  - b. Approval of Minutes of the January 24, 2021 meeting (*page 3-4*)
  - c. Acceptance of Report of Expenses for Period 7 (January) and Period 8 (February) FY 2020-2021 (*pages 5-18*)
  - d. Discussion/Informational Updates and Policy Decisions:
    - Recent and proposed COVID policy changes
    - Lexis Digital Library and Ebsco Database subscriptions
    - Form 700 update
    - Other matters of interest
  - e. Report of the San Mateo County Bar Association
  - f. Public open comment.
3. ADJOURNMENT

## NEXT MEETING: APRIL 22, 2021

### **Mark Your Calendar!**

#### **2021 San Mateo County Law Library Board of Trustees Meeting Schedule:**

- April 22, 2021
- May 27, 2021
- June 24, 2021
- August 26, 2021
- September 23, 2021
- October 28, 2021
- December 9, 2021

FINANCIAL REPORT  
FY2020-2021  
PERIOD 7 (JANUARY)

DETAILED MONTHLY EXPENSES				
	ID	Payee	Description	Amount
Retirement	13432	CalPERS	Classic contributions	\$605.22
	13433	CalPERS	Classic contributions	\$605.22
	13434	CalPERS	PEPRA contributions	\$390.74
	13435	CalPERS	PEPRA contributions	\$390.74
	13436	CalPERS	Classic UAL	\$3,151.90
	13437	CalPERS	PEPRA UAL	\$91.36
	<b>Subtotal:</b>			
Operations	13414	California Security	Monthly building security	\$26.25
	13415	Cubing, Ino	Monthly tech support	\$525.00
	13416	Lexis (Matthew Bender)	Monthly subscription	\$2,274.24
	13417	Lexis (Advance)	Monthly subscription	\$3,650.00
	13418	Office Depot	Office supplies	\$34.01
	13419	UBS	Additional janitorial post-election use	\$170.00
	13422	UC Regents (CEB)	Annual OnLaw subscription	\$4,811.00
	13423	UC Regents (CEB)	Monthly subscriptions	\$4,340.40
	13424	West Group (Thomson Reuters)	Monthly subscription	\$2,652.65
	13425	West Group (Westlaw Next)	Monthly subscription	\$2,640.00
	13426	West Group (Thomson Reuters)	Monthly subscription	\$5,717.76
	13420	Wolters Kluwer	Annual subscription	\$1,233.03
	13421	Xerox	Monthly copier lease	\$208.44
	13438	ByWater Solutions	Annual catalog subscription	\$1,875.00
	13439	California Security	Monthly building security	\$26.25
	13440	Cubing, Ino	Monthly tech support	\$650.00
	13441	Data Trace Publishing	Annual subscription	\$219.95
	13442	Lexis (Advance)	Monthly subscription	\$3,650.00
	13443	Lexis (Matthew Bender)	Monthly subscription	\$2,274.24
	13444	UBS	November janitorial	\$422.00
	13445	UBS	December janitorial	\$98.14
	13446	UC Regents (CEB)	Monthly subscriptions	\$1,816.56
	13447	West Group (Westlaw Next)	Monthly subscription	\$5,717.76
	13448	West Group (Thomson Reuters)	Monthly subscription	\$2,652.65
	13449	Wolters Kluwer	Annual subscription	\$816.77
	13450	Xerox	Monthly copier lease	\$208.44
	CB38	Citibank	Service charge	\$28.73
	CB39	Earthlink	Monthly internet	\$22.95
	CB40	AT&T	Monthly telephone	\$80.25
	CB41	Thedatestamper.com	New date stamp	\$71.89
	CB42	Bluehost.com	New internet service	\$149.99
13461	County software license	Purchase of Adobe Acrobat	\$107.22	
<b>Subtotal:</b>				<b>\$49,171.57</b>
effts	13422	Blake, Larry		\$207.00
	13423	Blake, Marisol		\$0.00
	13424	Bracco, Caroline		\$6,923.20
	13425	Brill, Margaret Ruth		\$960.00

<b>Payroll &amp; Ben</b>	13426	Conventiti, Antonella	\$5,396.80
	13427	Gurthet, Andrew	\$2,560.00
	13428	Woods, Marcia	\$840.00
	13429	Medicare	\$241.95
	13430	Active Employee Benefits	\$900.78
	13431	Retired Employee Benefits	\$1,443.27
<b>Subtotal:</b>			<b>\$19,473.00</b>
<b>Total Monthly Expenses:</b>			<b>\$73,879.75</b>

DETAILED MONTHLY INCOME		
Fund	Income Source	Amount
<b>SMC Trust</b>	Filing Fees	\$39,703.95
	Interest	\$2,052.10
	Credits/Refunds	\$337.30
	Other	\$0.00
	<b>Subtotal:</b>	<b>\$42,093.35</b>
<b>CitiBank</b>	Photocopier	\$0.00
	Computer Printing	\$37.00
	Conference Room Rental	\$0.00
	Deed Form Sales	\$5.00
	MCLE Tape Circulation	\$0.00
	24-hour Material Circulation	\$30.00
	Extra Computer Time	\$0.00
	Lost Book Replacement	\$0.00
	Vendor Credits/Refunds	\$0.00
	SVCF Deposits	\$0.00
	Grants	\$0.00
	Overdue Fines	\$0.00
	Transfers	\$0.00
	Square Transactions	\$0.00
	Other	\$0.00
<b>Subtotal:</b>	<b>\$72.00</b>	
<b>Total Monthly Income:</b>		<b>\$42,165.35</b>

Income Category	January Income	YTD Income	YTD Monthly Average
<b>TRIAL BALANCE REPORTED INCOME</b> (Deposited to County Trust Fund)			
Filing Fees	\$39,703.95	\$270,808.22	\$38,686.89
Interest	\$2,052.10	\$4,658.49	\$665.50
Credits/Refunds	\$337.30	\$2,698.40	\$385.49
Other	\$0.00	\$115,665.26	\$16,523.61
<b>Subtotal:</b>	<b>\$42,093.35</b>	<b>\$393,830.37</b>	
<b>LIBRARY GENERATED INCOME</b> (Deposited to Library CitiBank Acct)			
Photocopier	\$0.00	\$116.00	\$16.57
Computer Printing	\$37.00	\$467.00	\$66.71
Conference Room Rental	\$0.00	\$0.00	\$0.00
Deed Form Sales	\$5.00	\$120.00	\$17.14
MCLE Tape Circulation	\$0.00	\$0.00	\$0.00
24-hour Material Circulation	\$30.00	\$440.00	\$62.86
Extra Computer Time	\$0.00	\$0.00	\$0.00
Lost Book Replacement	\$0.00	\$0.00	\$0.00
Vendor Credits/Refunds	\$0.00	\$6,237.28	\$891.04
SVCF Deposits	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00
Overdue Fines	\$0.00	\$10.00	\$1.43
Transfers	\$0.00	\$0.00	\$0.00
Square Transactions	\$0.00	\$67.28	\$9.61
Other	\$0.00	\$108.41	\$15.49
<b>Subtotal:</b>	<b>\$72.00</b>	<b>\$7,565.97</b>	
<b>TOTAL:</b>	<b>\$42,165.35</b>	<b>\$401,396.34</b>	

Expense Category	January Expenses	YTD Expenses	Budgeted YTD	YTD Amount Over/Under	Fiscal Year Budget
<b>PAYROLL</b>					
Full time	\$12,320.00	\$98,560.00	\$93,420.83	\$5,139.17	\$160,150.00
Part time	\$4,567.00	\$42,558.00	\$47,716.67	-\$5,158.67	\$81,800.00
<b>Subtotal :</b>	<b>\$16,887.00</b>	<b>\$141,118.00</b>	<b>\$141,137.50</b>	<b>-\$19.50</b>	<b>\$241,950.00</b>
<b>BENEFITS</b>					
CalPERS Retirement	\$1,991.92	\$12,947.48	\$15,166.67	-\$2,219.19	\$26,000.00
CalPERS UAL	\$3,243.26	\$22,702.82	\$22,750.00	-\$47.18	\$39,000.00
CalPERS Pension Prefunding*					
Medicare	\$241.95	\$2,025.98	\$1,925.00	\$100.98	\$3,300.00
Active Employee Benefits	\$900.78	\$6,237.42	\$6,475.00	-\$237.58	\$11,100.00
Retired Employee Benefits	\$1,443.27	\$11,634.45	\$11,666.67	-\$32.22	\$20,000.00
<b>Subtotal :</b>	<b>\$7,821.18</b>	<b>\$55,548.15</b>	<b>\$57,983.33</b>	<b>-\$2,435.18</b>	<b>\$99,400.00</b>
<b>LIBRARY RESOURCES</b>					
New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Print Resources	\$23,998.25	\$61,354.04	\$60,083.33	\$1,270.71	\$103,000.00
Electronic Resources	\$20,468.76	\$52,408.19	\$66,500.00	-\$14,091.81	\$114,000.00
<b>Subtotal :</b>	<b>\$44,467.01</b>	<b>\$113,762.23</b>	<b>\$126,583.33</b>	<b>-\$12,821.10</b>	<b>\$217,000.00</b>
<b>OPERATIONAL EXPENSES</b>					
Insurance	\$0.00	\$3,764.00	\$4,666.67	-\$902.67	\$8,000.00
Copy Machines	\$416.88	\$1,250.64	\$1,516.67	-\$266.03	\$2,600.00
Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$105.90	\$597.88	\$1,283.33	-\$685.45	\$2,200.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Catering	\$0.00	\$81.39	\$816.67	-\$735.28	\$1,400.00
Tech Support	\$1,175.00	\$3,155.00	\$5,833.33	-\$2,678.33	\$10,000.00
Support Software	\$1,982.22	\$2,454.11	\$1,575.00	\$879.11	\$2,700.00
Building Maintenance	\$742.64	\$2,561.89	\$7,466.67	-\$4,904.78	\$12,800.00
Services	\$0.00	\$700.00	\$2,333.33	-\$1,633.33	\$4,000.00
Educational/Professional	\$0.00	\$483.67	\$2,333.33	-\$1,849.66	\$4,000.00
Dues	\$0.00	\$0.00	\$466.67	-\$466.67	\$800.00
Telecommunications	\$253.19	\$877.11	\$583.33	\$293.78	\$1,000.00
Travel Expenses	\$0.00	\$3.50	\$875.00	-\$871.50	\$1,500.00
Promotional	\$0.00	\$65.85	\$175.00	-\$109.15	\$300.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Citibank Service Charges	\$28.73	\$214.80	\$204.17	\$10.63	\$350.00
Miscellaneous	\$0.00	\$930.75	\$1,050.00	-\$119.25	\$1,800.00
<b>Subtotal :</b>	<b>\$4,704.56</b>	<b>\$17,140.59</b>	<b>\$31,179.17</b>	<b>-\$14,038.58</b>	<b>\$53,450.00</b>
<b>TOTAL:</b>	<b>\$73,879.75</b>	<b>\$327,568.97</b>	<b>\$356,883.33</b>	<b>-\$29,314.36</b>	<b>\$611,800.00</b>

Transaction Date	Item	Debit	Credit	BALANCE
Beginning Balance 7/1/2020:				\$25,862.28
Beginning Balance 1/1/2021				\$26,179.08
<b>January</b>				
1/8/2021	Service charge	\$28.73		\$26,150.35
1/20/2021	Earthlink	\$22.95		\$26,127.40
1/20/2021	AT&T	\$80.25		\$26,047.15
1/28/2021	Thestampmaker.com (New date stamp)	\$71.89		\$25,975.26
1/29/2021	Bluehost.com (new internet service)	\$149.99		\$25,825.27
1/29/2021	Library monthly deposit		\$72.00	\$25,897.27
<b>TOTALS:</b>		<b>\$353.81</b>	<b>\$72.00</b>	
Ending Balance 1/31/2021:				\$25,897.27
Monthly Difference:				-281.81
YTD Difference:				34.99

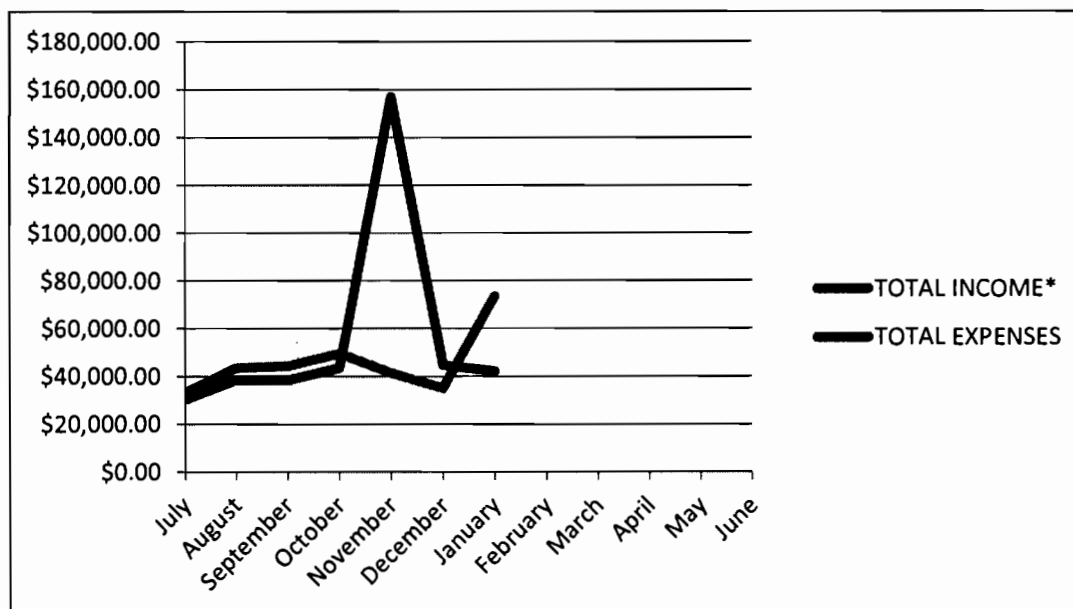


**CASH ON HAND REPORT**

PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	\$30,229.51	\$33,143.77	\$653,016.87
August	\$38,304.95	\$43,507.26	\$647,814.56
September	\$38,277.64	\$44,268.98	\$641,823.22
October	\$43,447.71	\$49,552.34	\$635,718.59
November	\$156,787.20	\$41,311.88	\$751,193.91
December	\$44,690.01	\$34,977.87	\$760,906.05
January	\$42,093.35	\$73,525.94	\$729,473.46
February			
March			
April			
May			
June			
<b>TOTALS</b>	<b>\$393,830.37</b>	<b>\$320,288.04</b>	

<b>YTD Difference</b>	<b>\$73,542.33</b>
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\* Total income deposited in County Trust Fund



FINANCIAL REPORT

FY2020-2021

PERIOD 8 (FEBRUARY)

DETAILED MONTHLY EXPENSES				
	ID	Payee	Description	Amount
Retirement	13462	CalPERS	Classic contributions	\$605.22
	13463	CalPERS	Classic contributions	\$605.22
	13464	CalPERS	Classic contributions	\$605.22
	13465	CalPERS	PEPRA contributions	\$390.74
	13466	CalPERS	PEPRA contributions	\$390.74
	13467	CalPERS	PEPRA contributions	\$390.74
	13468	CalPERS	Classic UAL	\$3,151.90
	13469	CalPERS	PEPRA UAL	\$91.36
	13470A	CalPERS	CEPPT Pension Prefunding - Stragegy 1 fund	\$10,000.00
	13470B	CalPERS	CEPPT Pension Prefunding - Stragegy 2 fund	\$20,000.00
<b>Subtotal:</b>				<b>\$36,231.14</b>
Operations	13471	California Security	Monthly building security	\$26.25
	13472	CCCLL	Annual dues and website support	\$4,019.78
	13473	Cubing, Ino	Monthly tech support	\$525.00
	13474	James Publishing	Annual subscription	\$207.43
	13475	Lexis (Advance)	Monthly subscription	\$3,650.00
	13476	Lexis (Matthew Bender)	Monthly subscription	\$2,274.24
	13477	Office Depot	Office suplies	\$65.86
	13478	Office Depot	Office suplies	\$31.27
	13479	UC Regents (CEB)	Monthly subscriptions	\$1,099.16
	13480	West Group (Westlaw Next)	Monthly subscription	\$3,504.43
	13481	West Group (Thomson Reuters)	Monthly copier lease	\$2,652.65
	13482	Xerox	Monthly copier lease	\$208.44
	CB43	Earthlink	Monthly internet	\$49.95
	CB44	Demco	Spine label protectors	\$35.55
	CB45	California Lawyers Assoc.	Prop 19 Property Taxes	\$67.50
	CB46	CitiBank Service charge		\$31.31
	CB47	Earthlink	Final charge	\$25.95
	CB48	AT&T	Monthly telephone	\$80.25
	CB49	NOCALL	Membership renewal	\$40.00
	13492A	County Software License	Purchase of Adobe Acrobat	\$15.32
<b>Subtotal:</b>				<b>\$18,610.34</b>
Payroll & Benefits	13483	Blake, Larry		\$207.00
	13484	Blake, Marisol		\$0.00
	13485	Bracco, Caroline		\$6,923.20
	13486	Brill, Margaret Ruth		\$960.00
	13487	Conventiti, Antonella		\$5,396.80
	13488	Gurthet, Andrew		\$2,560.00
	13489	Woods, Marcia		\$840.00
	13490	Medicare		\$241.95
	13491	Active Employee Benefits		\$900.78
	13492	Retired Employee Benefits		\$1,443.27
<b>Subtotal:</b>				<b>\$19,473.00</b>
<b>Total Monthly Expenses:</b>				<b>\$74,314.48</b>

DETAILED MONTHLY INCOME		
Fund	Income Source	Amount
SMC Trust	Filing Fees	\$48,321.08
	Interest	\$0.00
	Credits/Refunds	\$337.30
	Other	\$0.00
	<b>Subtotal:</b>	<b>\$48,658.38</b>
CitiBank	Photocopier	\$0.00
	Computer Printing	\$47.00
	Conference Room Rental	\$0.00
	Deed Form Sales	\$5.00
	MCLE Tape Circulation	\$0.00
	24-hour Material Circulation	\$110.00
	Extra Computer Time	\$0.00
	Lost Book Replacement	\$0.00
	Vendor Credits/Refunds	\$0.00
	SVCF Deposits	\$0.00
	Grants	\$0.00
	Overdue Fines	\$0.00
	Transfers	\$0.00
	Square Transactions	\$0.00
	Other	\$0.00
<b>Subtotal:</b>	<b>\$162.00</b>	
<b>Total Monthly Income:</b>		<b>\$48,820.38</b>

Income Category	February Income	YTD Income	YTD Monthly Average
<b>TRIAL BALANCE REPORTED INCOME</b> (Deposited to County Trust Fund)			
Filing Fees	\$48,321.08	\$319,129.30	\$39,891.16
Interest	\$0.00	\$4,658.49	\$582.31
Credits/Refunds	\$337.30	\$3,035.70	\$379.46
Other	\$0.00	\$115,665.26	\$14,458.16
<b>Subtotal:</b>	<b>\$48,658.38</b>	<b>\$442,488.75</b>	
<b>LIBRARY GENERATED INCOME</b> (Deposited to Library CitiBank Acct)			
Photocopier	\$0.00	\$116.00	\$14.50
Computer Printing	\$47.00	\$514.00	\$64.25
Conference Room Rental	\$0.00	\$0.00	\$0.00
Deed Form Sales	\$5.00	\$125.00	\$15.63
MCLE Tape Circulation	\$0.00	\$0.00	\$0.00
24-hour Material Circulation	\$110.00	\$550.00	\$68.75
Extra Computer Time	\$0.00	\$0.00	\$0.00
Lost Book Replacement	\$0.00	\$0.00	\$0.00
Vendor Credits/Refunds	\$0.00	\$6,237.28	\$779.66
SVCF Deposits	\$0.00	\$0.00	\$0.00
Grants	\$0.00	\$0.00	\$0.00
Overdue Fines	\$0.00	\$10.00	\$1.25
Transfers	\$0.00	\$0.00	\$0.00
Square Transactions	\$0.00	\$67.28	\$8.41
Other	\$0.00	\$108.41	\$13.55
<b>Subtotal:</b>	<b>\$162.00</b>	<b>\$7,727.97</b>	
<b>TOTAL:</b>	<b>\$48,820.38</b>	<b>\$450,216.72</b>	

Expense Category	February Expenses	YTD Expenses	Budgeted YTD	YTD Amount Over/Under	Fiscal Year Budget
<b>PAYROLL</b>					
Full time	\$12,320.00	\$110,880.00	\$106,766.67	\$4,113.33	\$160,150.00
Part time	\$5,667.00	\$48,225.00	\$54,533.33	-\$6,308.33	\$81,800.00
<b>Subtotal :</b>	<b>\$17,987.00</b>	<b>\$159,105.00</b>	<b>\$161,300.00</b>	<b>-\$2,195.00</b>	<b>\$241,950.00</b>
<b>BENEFITS</b>					
CalPERS Retirement	\$2,987.88	\$15,935.36	\$17,333.33	-\$1,397.97	\$26,000.00
CalPERS UAL	\$3,243.26	\$25,946.08	\$26,000.00	-\$53.92	\$39,000.00
CalPERS Pension Prefunding*	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	\$0.00
Medicare	\$257.90	\$2,283.88	\$2,200.00	\$83.88	\$3,300.00
Active Employee Benefits	\$900.78	\$7,138.20	\$7,400.00	-\$261.80	\$11,100.00
Retired Employee Benefits	\$1,443.27	\$13,077.72	\$13,333.33	-\$255.61	\$20,000.00
<b>Subtotal :</b>	<b>\$38,833.09</b>	<b>\$94,381.24</b>	<b>\$66,266.67</b>	<b>\$28,114.57</b>	<b>\$99,400.00</b>
<b>LIBRARY RESOURCES</b>					
New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Print Resources	\$6,300.98	\$67,655.02	\$68,666.67	-\$1,011.65	\$103,000.00
Electronic Resources	\$7,154.43	\$59,562.62	\$76,000.00	-\$16,437.38	\$114,000.00
<b>Subtotal :</b>	<b>\$13,455.41</b>	<b>\$127,217.64</b>	<b>\$144,666.67</b>	<b>-\$17,449.03</b>	<b>\$217,000.00</b>
<b>OPERATIONAL EXPENSES</b>					
Insurance	\$0.00	\$3,764.00	\$5,333.33	-\$1,569.33	\$8,000.00
Copy Machines	\$208.44	\$1,459.08	\$1,733.33	-\$274.25	\$2,600.00
Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$132.68	\$730.56	\$1,466.67	-\$736.11	\$2,200.00
Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Catering	\$0.00	\$81.39	\$933.33	-\$851.94	\$1,400.00
Tech Support	\$525.00	\$3,680.00	\$6,666.67	-\$2,986.67	\$10,000.00
Support Software	\$15.32	\$2,469.43	\$1,800.00	\$669.43	\$2,700.00
Building Maintenance	\$26.25	\$2,588.14	\$8,533.33	-\$5,945.19	\$12,800.00
Services	\$0.00	\$700.00	\$2,666.67	-\$1,966.67	\$4,000.00
Educational/Professional	\$0.00	\$483.67	\$2,666.67	-\$2,183.00	\$4,000.00
Dues	\$760.00	\$760.00	\$533.33	\$226.67	\$800.00
Telecommunications	\$156.15	\$1,033.26	\$666.67	\$366.59	\$1,000.00
Travel Expenses	\$0.00	\$3.50	\$1,000.00	-\$996.50	\$1,500.00
Promotional	\$0.00	\$65.85	\$200.00	-\$134.15	\$300.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Citibank Service Charges	\$31.31	\$246.11	\$233.33	\$12.78	\$350.00
Miscellaneous	\$3,299.78	\$4,230.53	\$1,200.00	\$3,030.53	\$1,800.00
<b>Subtotal :</b>	<b>\$5,154.93</b>	<b>\$22,295.52</b>	<b>\$35,633.33</b>	<b>-\$13,337.81</b>	<b>\$53,450.00</b>
<b>TOTAL:</b>	<b>\$75,430.43</b>	<b>\$402,999.40</b>	<b>\$407,866.67</b>	<b>-\$4,867.27</b>	<b>\$611,800.00</b>

## CitiBank Monthly Transactions

Period 8  
FebruarySan Mateo County Law Library  
FY2020-2021

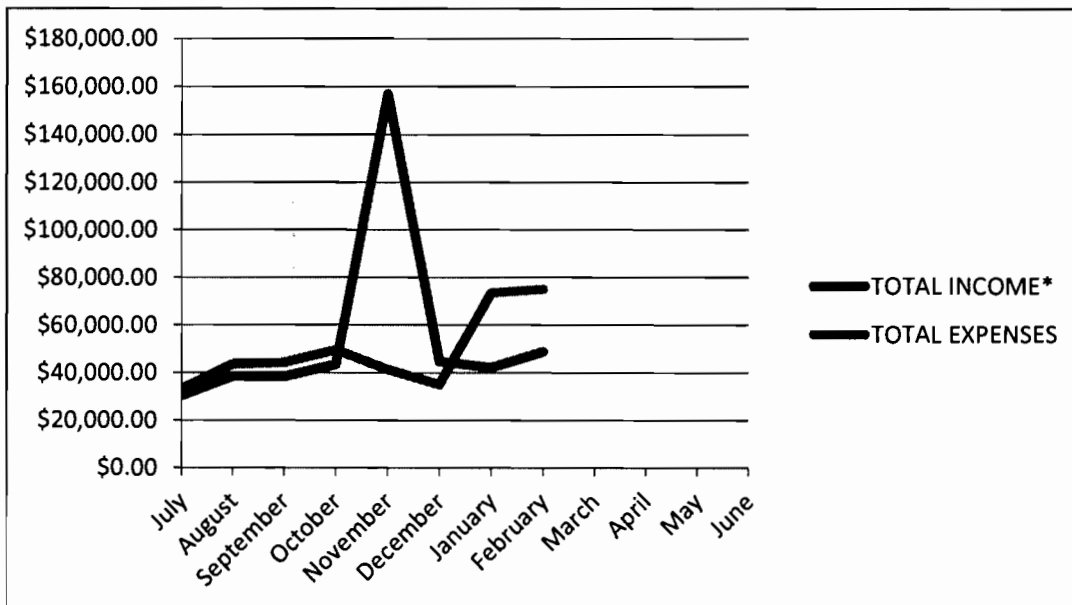
Transaction Date	Item	Debit	Credit	BALANCE
Beginning Balance 7/1/2020:				\$25,862.28
Beginning Balance 2/1/2021				\$25,897.27
<b>February</b>				
2/2/2021	Earthlink	\$49.95		\$25,847.32
2/9/2021	Demco (Spine label protectors)	\$35.55		\$25,811.77
2/9/2021	California Lawyers Assoc. (Prop. 19 Property Taxes)	\$67.50		\$25,744.27
2/9/2021	Service charge	\$31.31		\$25,712.96
2/18/2021	Earthlink (Final charge)	\$25.95		\$25,687.01
2/18/2021	AT&T	\$80.25		\$25,606.76
2/22/2021	NOCALL (Membership renewal)	\$40.00		\$25,566.76
2/26/2021	Library monthly deposit		\$152.00	\$25,718.76
<b>TOTALS:</b>		<b>\$330.51</b>	<b>\$152.00</b>	
Ending Balance 2/28/2021:				\$25,718.76
Monthly Difference:				-178.51
YTD Difference:				-143.52

**CASH ON HAND REPORT**

PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	\$30,229.51	\$33,143.77	\$653,016.87
August	\$38,304.95	\$43,507.26	\$647,814.56
September	\$38,277.64	\$44,268.98	\$641,823.22
October	\$43,447.71	\$49,552.34	\$635,718.59
November	\$156,787.20	\$41,311.88	\$751,193.91
December	\$44,690.01	\$34,977.87	\$760,906.05
January	\$42,093.35	\$73,525.94	\$729,473.46
February	\$48,658.38	\$75,099.92	\$703,031.92
March			
April			
May			
June			
<b>TOTALS</b>	<b>\$442,488.75</b>	<b>\$395,387.96</b>	

<b>YTD Difference</b>	<b>\$47,100.79</b>
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\* Total income deposited in County Trust Fund





## TOTAL CASH ON HAND

PERIOD	SMC Trust Fund	CitiBank Account	SVCF Law Library Account	TOTAL
July	\$653,016.87	\$31,067.23	\$227,321.65	\$911,405.75
August	\$647,814.56	\$26,106.28	\$234,494.36	\$908,415.20
September	\$641,823.22	\$30,429.38	\$234,196.68	\$906,449.28
October	\$635,718.59	\$26,661.73	\$235,217.66	\$897,597.98
November	\$751,193.91	\$26,447.63	\$248,655.61	\$1,026,297.15
December	\$760,906.05	\$26,179.08	\$259,924.14	\$1,047,009.27
January	\$729,473.46	\$25,897.27	Not yet available	
February	\$703,031.92	\$25,718.76	Not yet available	
March				
April				
May				
June				