

**SAN MATEO COUNTY LAW LIBRARY**  
**MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES**

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Date: July 23, 2020

Meeting Location: ZOOM Meeting Room,  
SAN MATEO COUNTY LAW LIBRARY.  
710 Hamilton St, Redwood City, CA

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	JOSEPH C. SCOTT
Trustee:	V. RAYMOND SWOPE
Trustee:	ROBERT D. FOILES
Trustee:	CAROLE GROOM
Trustee:	JACQUELYN BROWN
Trustee:	PAUL WILKINS

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION

2. REGULAR SESSION

The meeting convened at 12:20 pm in Regular Session joined by Martin M. Fox

- a. Report on closed session. Discussion staffing.
- b. Approval of minutes for June 25, 2020 meeting. Groom made motion to approve. Scott seconded. Vote taken with unanimous approval. Minutes moved into record.
- c. Acceptance of report of expenses for Period 12 (June) FY 2019-20. Last report of the fiscal year. Under budget. Schaiman made motion to approve. Foiles seconded. Unanimous vote. Report of expenses moved into record.
- d. Discussion and information updates & policy decisions: Presentation by CalPERS on CERBT prefunding programs with Jasper Jacobs. Decision to vote next meeting on program. Covid computer terminal in front entrance for legal research by appointment. Decision to begin circulation of materials to bar members. CCCLL secured one-time emergency funding for backfill from court closure losses. Partnering with Canada Paralegal program and allowing students limited access to library for fall and spring. Final approval on FY 20-21 Budget. Swope made motion to approve new budget. Schaiman seconded. Unanimous approval and budget moved into record. Decision to cancel August meeting, as usually do not meet in July.

e. Bar Association report: no report.

f. Public comments from Martin Fox including issues concerning mental health workers.

3. ADJOURNMENT

Foiles made motion to adjourn. Seconded by Scott. Unanimous vote. Meeting adjourned.

Respectfully submitted,  
Caroline Bracco  
Secretary-Librarian, Ex-officio