

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: May 28, 2020

Meeting Location: ZOOM Meeting Room,
SAN MATEO COUNTY LAW LIBRARY.
710 Hamilton St, Redwood City, CA

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	V. RAYMOND SWOPE
Trustee:	ROBERT D. FOILES
Trustee:	CAROLE GROOM
Trustee:	JACQUELYN BROWN
Trustee:	PAUL WILKINS

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION

2. REGULAR SESSION

The meeting convened at 12:20 pm in Regular Session joined by Martin M. Fox and Jeffrey Loew.

- a. No closed session and no report on closed session.
- b. Approval of minutes for January 23, 2019 meeting. Schaiman made motion to approve. Brown seconded. Vote taken with unanimous approval. Minutes moved into record.
- c. Acceptance of report of expenses for Periods 7, 8, 9, & 10 (January through April) FY 2019-20. Everything through April financials are unaffected by COVID-19 closures. Filing fees were still exceeding expenses by \$10,000. May will begin to shift into reduced filing fees and are already down by more than \$20,000. Schaiman made motion to approve report of expenses. Seconded by Wilkins. Vote taken with unanimous approval. Reports of expenses moved into record.
- d. Discussion and information updates & policy decisions: Proposal to return staff into library starting June 1 but remain closed to public. Safety protocol discussed and amended to include staggered workers. Vote to postpone budget approval for FY 20-21 will be at next Board meeting when we have a better idea of how much filing fees have dropped by. Discussion of moving funds to prefund CalPERS via [California Employers' Retiree Benefit Trust \(CERBT\)](#) fund program. Bracco to get in contact with Liliana Rodriguez in County Manager's office before further discussion.
- e. Foundation update: Jeff Loew reported on partnered series for support of Domestic Violence victims and cancellation of fall fundraiser.
- f. Bar Association report: no report
- g. Public comments from Martin Fox including issues of LPS act and the deferred audit. Encouragement to contact Mike Callegy to strengthen relationship with library.

Swope made motion to adjourn. Seconded by Foiles. Unanimous vote. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio