

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: October 24, 2019

Meeting Location: San Mateo County Law Library
710 Hamilton St., Redwood City, CA 93063

Members in attendance:

Trustee:	JOSEPH C. SCOTT
Trustee:	V. RAYMOND SWOPE
Trustee:	ROBERT D. FOILES
Trustee:	PAUL WILKINS

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION

2. REGULAR SESSION

The meeting convened at 12:35 pm in Regular Session joined by Martin M. Fox

- a. Report on closed session. Employee hours adjusted.
- b. Approval of minutes for September 26, 2019 meeting. Swope made motion to approve. Scott seconded. Vote taken with unanimous approval. Minutes moved into record.
- c. Acceptance of report of expenses for period 3 (September) FY 2019-20. Wilkins made motion to approve. Seconded by Foiles. Vote taken with unanimous approval. Report of expenses moved into record.
- d. Discussion and information updates & policy decisions: New computers have gone in. Carpets cleaned Adjusted proposed budget for 2019-2020 presented- with adjustments is at \$590,000. Vote on budget Wilkins made motion to approve. Swope seconded. Unanimous decision and adjusted budget approved. Northern County branch support discussed. Issues raised by Foiles. Presentation of Annual Report FY 18-19.
- e. Bar Association report: New PDP Chair being selected. Lisa McGuire interim Chair.
- f. Public comments from Martin Fox including Morlock's health forum and algorithm problem with administration of Lanterman - Petris - Short Act Proceedings.

Wilkins made motion to adjourn. Seconded by Swope. Unanimous vote. Meeting adjourned.

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Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio