

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: June 28, 2018

Meeting Location: San Mateo County Law Library
710 Hamilton St., Redwood City, CA 93063

Members in attendance:

Trustee:	STEVE SCHAIMAN
Trustee:	V. RAYMOND SWOPE
Trustee:	CAROLE GROOM
Trustee:	JOSEPH C. SCOTT
Trustee:	PAUL WILKINS

Secretary-Librarian, Ex-officio: CAROLINE BRACCO

1. CLOSED SESSION

2. REGULAR SESSION

The meeting convened at 12:20 pm in Regular Session.

- a. Approval of minutes for May 24, 2018 meeting. Schaiman made motion to approve. Scott seconded. Vote for unanimous approval. Minutes moved into record.
- b. Acceptance of report of expenses for period 11 (May) of FY 2017-2018. Income slightly higher than expenditures. Schaiman made motion to approve. Seconded by Wilkins. Unanimous approval. Report of expenses moved into record.
- c. Discussion and information updates & policy decisions: new Xerox machine installed. Further discussion of WestLaw contract renewal. Update from foundation with planned purchase of MCLE Versatape materials with focus on Elimination of Bias and Ethics. California funding approved by governor for county law libraries with allocation specified for San Mateo County of \$300,000. Discussion of planning to save and or start new projects begun.
- d. Bar Association report included discussion of approval of new board and nominations for board positions.
- e. Public comments from Martin Fox including SB 1206.

Wilkins made motion to adjourn. Seconded by Swope. Unanimous vote. Meeting adjourned.

Respectfully submitted,
Caroline Bracco
Secretary-Librarian, Ex-officio