

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: June 22, 2017

Meeting Location: San Mateo County Law Library, 710 Hamilton St., Redwood City, CA 93063

Members in attendance:

Trustee:	STEVE SHAIMAN
Trustee:	JOSEPH SCOTT
Trustee:	V. RAYMOND SWOPE
Trustee:	MARGARET COPENHAGEN
Trustee:	CAROLE GROOM
Trustee:	ROBERT FOILES
Trustee:	JACQUELYN BROWN
Secretary-Librarian, Ex-officio:	ANDREW GURTHET

REGULAR SESSION

The meeting convened at 12:15 pm in Closed Session. The meeting re-convened at 12:25 pm in Open Session, joined by Martin Fox, Esq. Mr. Gurthet reported that the Board in Closed Session had unanimously approved the promotion of Caroline Bracco to Assistant Director with a pay raise to reflect her new position.

After review, the Minutes of the May 25, 2017 meeting were unanimously approved upon motion by Trustee Schaiman with a second by Trustee Foiles. Similarly, after review, the Report of Expenses for Period 11 (May, 2017) was unanimously approved upon motion by Trustee Schaiman with a second by Trustee Groom.

Next, Mr. Gurthet gave a brief update of recent activities of the Law Library Foundation, most notably their recent efforts to raise funds via potential large donors and grants. Next, the Board reviewed the proposed budget for Fiscal Year 2017-2018. The Board unanimously approved the budget upon motion by Trustee Copenhagen with a second from Trustee Schaiman. Finally, Trustee Groom reported that the County is still working on potentially partially funding the Law Library per the request of Mr. Gurthet for Fiscal Year 2017-2019.

Trustee Jacquelyn Brown in her capacity as liaison to the San Mateo County Bar Association reported that there has been no further activity regarding the Law Library by SMCBA .

Next, Mr. Fox provided public comment and requested that the Board look into Joint Power Authority efforts with other county law libraries. Upon this recommendation, Mr. Gurthet reported that the Law Library is exploring such an effort to combine catalog systems with both Contra Costa County Law Library and Alameda County Law Library, and potentially also San Diego County Law Library and Sacramento County Law Library.

Prior to adjournment, Trustee Copenhagen announced that she would no longer be able to serve as a Trustee going forward due to her upcoming move to the Boston Area. Trustee Schaiman then made motion to adjourn, Trustee Copenhagen seconded and meeting adjourned unanimously at 1:05 pm.

Respectfully submitted,
Andrew Gurthet
Secretary-Librarian, Ex-officio