

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: May 29, 2017

Meeting Location: San Mateo County Law Library, 710 Hamilton St., Redwood City, CA 93063

Members in attendance:

Trustee:	STEVE SHAIMAN
Trustee:	JOSEPH SCOTT
Trustee:	V. RAYMOND SWOPE
Trustee:	MARGARET COPENHAGEN
Trustee:	CAROLE GROOM
Trustee:	ROBERT FOILES
Trustee:	JACQUELYN BROWN
Secretary-Librarian, Ex-officio:	ANDREW GURTHET

REGULAR SESSION

The meeting convened at 12:15 pm in Open Session, joined by Martin Fox, Esq and John Conwell, Esq.

After review, the Minutes of the May 25, 2017 meeting were unanimously approved upon motion by Trustee Foiles with a second by Trustee Schaiman. Similarly, after review, the Report of Expenses for Period 10 (April, 2017) was unanimously approved upon motion by Trustee Swope with a second by Trustee Schaiman.

Next, the Board reviewed the proposed FY2017-2018 budget and recommended that an additional \$14,000 be added for Retired Employee Benefits to cover any back charges due to potential County financial accounting issues in FY 2016-2017. Next, Mr. Gurthet informed the Board of recent Law Library Foundation activities, most notably of the results of the May 18, 2017 spring fundraiser. This fundraiser was successful in netting the Foundation \$10,406. Next, the Board reviewed the latest Legislative Update from CCCLL Lobbyist, Michael Corbett, as well as reviewed the latest quarterly report of the Silicon Valley Community Foundation Law Library fund. Finally, Trustee Groom reported that potential county financial assistance for the Law Library was still in the works, and Mr. Gurthet reported about the recent rise in patrons with mental health and/or homeless issues in the Law Library.

Trustee Jacquelyn Brown in her capacity as liaison to the San Mateo County Bar Association reported that there has been no further activity regarding the Law Library by SMCBA .

The meeting concluded with public comment by Mr. Fox. Trustee Swope made motion made to adjourn, Trustee Scott seconded and meeting adjourned unanimously at 1:00 pm.

Respectfully submitted,
Andrew Gurthet
Secretary-Librarian, Ex-officio