

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: April 27, 2017

Meeting Location: San Mateo County Law Library, 710 Hamilton St., Redwood City, CA 93063

Members in attendance:

Trustee:	STEVE SHAIMAN
Trustee:	JOSEPH SCOTT
Trustee:	V. RAYMOND SWOPE
Trustee:	MARGARET COPENHAGEN
Trustee:	CAROLE GROOM
Trustee:	ROBERT FOILES
Trustee:	JACQUELYN BROWN
Secretary-Librarian, Ex-officio:	ANDREW GURTHET

REGULAR SESSION

The meeting convened at 12:15 pm in Open Session, joined by Martin Fox, Esq.

After review, the Minutes of the March 23, 2017 meeting were unanimously approved upon motion by Trustee Schaiman with a second by Trustee Swope. Similarly, after review, the Report of Expenses for Period 9 (March, 2017) was unanimously approved again upon motion by Trustee Schaiman with a second by Trustee Swope.

Next, the Board was notified by Mr. Gurthet that a Law Library CitiBank account had officially been established and used to pay reoccurring credit card expenses such as the Law Library's website, telephone and internet services as well as invoices not found in the County's OFAS system. The Board reviewed all CitiBank account transactions to date and approved the upon motion by Trustee Copenhagen, with a second from Trustee Scott.

Next, Mr. Gurthet informed the Board of recent Law Library Foundation activities, most notably of the upcoming May 18, 2017 spring fundraiser to be held at the Law Library. Finally, Trustee Groom reported that potential county financial assistance for the Law Library was still in the works.

Next, Mr. Gurthet and Trustee Copenhagen reported on the most recent efforts of the San Mateo County Law Library Foundation. Considerable discussion ensued regarding a potential speaker for the upcoming May 2017 fundraising event. Finally, Mr. Gurthet reported on the latest potential County funding for the Law Library.

Trustee Jacquelyn Brown in her capacity as liaison to the San Mateo County Bar Association reported that the Family Law Section of the Bar was still considering a system utilizing the Law Library to print Family Law Court orders. Mr. Gurthet indicated that the Law Library was still interested and Family Law Section should contact him directly.

The meeting concluded with public comment by Mr. Fox.. Trustee Scott made motion made to adjourn, Trustee Swope seconded and meeting adjourned unanimously at 1:00 pm.

Respectfully submitted,
Andrew Gurthet
Secretary-Librarian, Ex-officio