

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: February 23, 2017

Meeting Location: San Mateo County Law Library, 710 Hamilton St., Redwood City, CA 93063

Members in attendance:

Trustee:	STEVE SHAIMAN
Trustee:	JOSEPH SCOTT
Trustee:	V. RAYMOND SWOPE
Trustee:	MARGARET COPENHAGEN
Trustee:	CAROLE GROOM
Trustee:	ROBERT FOILES
Trustee:	JACQUELYN BROWN
Secretary-Librarian, Ex-officio:	ANDREW GURTHET

REGULAR SESSION

The meeting reconvened at 12:15 pm in Regular Session, joined by Martin Fox, Esq.

After review, the Minutes of the January 26, 2017 meeting were unanimously approved upon motion by Trustee Copenhagen with a second by Trustee Scott. Similarly, after review, the Report of Expenses for Period 7 (January, 2017) was unanimously approved upon motion by Trustee Swope with a second by Trustee Shaiman contingent upon Mr. Gurt het following up with the County to obtain an accounting of their filing fee system error for Periods 4 and 5.

Next, the Trustees reviewed the most recent quarterly statement of the Law Library's Silicon Valley Community Foundation fund. Mr. Gurthet reminded the Board of their annual Form 700 filing requirements as well as informed the Board of the upcoming California Council of County Law Library's spring conference in Sacramento. Mr. Gurthet also provided quick update regarding recent activity of the San Mateo County Law Library Foundation. Specifically, he informed the Board that the Foundation is tentatively planning a fundraising event for May 2017. Finally, Trustee Groom provided an update on the status of potential County funding.

The Board approved the request of the family of the former law librarian, Bud Thorpe, to give the Law Library's portrait of Mr. Thorpe to the family.

Next, Trustee Jacquelyn Brown in her capacity as liaison to the San Mateo County Bar Association reported that there was no new issues or items of interest to report regarding the San Mateo County Bar Association.

The meeting concluded with public comment by Mr. Fox. Trustee Swope made motion made to adjourn, Trustee Schaiman seconded and meeting adjourned unanimously at 1:00 pm.

Respectfully submitted,
Andrew Gurthet
Secretary-Librarian, Ex-officio