

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: January 26, 2017

Meeting Location: San Mateo County Law Library, 710 Hamilton St., Redwood City, CA 93063

Members in attendance:

Trustee:	STEVE SHAIMAN
Trustee:	JOSEPH SCOTT
Trustee:	V. RAYMOND SWOPE
Trustee:	MARGARET COPENHAGEN
Trustee:	CAROLE GROOM
Secretary-Librarian, Ex-officio:	ANDREW GURTHET

CLOSED SESSION

The meeting convened in Closed Session at 12:15pm.

REGULAR SESSION

The meeting reconvened at 12:25 pm in Regular Session, joined by Martin Fox, Esq. There was no action taken during the Closed Session to report.

After review, the Minutes of the December 15, 2016 meeting were unanimously approved upon motion by Trustee Scott with a second by Trustee Groom. Similarly, after review, the Report of Expenses for Period 5 (November) and Period 6 (December) were unanimously approved upon motion by Trustee Swope with a second by Trustee Shaiman. Trustee Shaiman indicated that he would contact his CitiBank representative about the requirements of opening a San Mateo County Law Library account to pay for small operational costs given that San Mateo County Credit Union was requiring formation documents from 1916 which are unavailable.

Next, the Trustees reviewed the upcoming 2017 meeting date; no changes were recommended. Mr. Gurthet next brought to the attention of the Board his two proposals for potential County financial assistance. The first proposal is for Measure K funding of a regular 'Forms Workshop' to be held in the Law Library. The second proposal is for General Funds to restore currently cancelled subscriptions that are most used (and missed) by the general public in doing legal research.

There was no report by the San Mateo County Bar Association.

The meeting concluded with public comment by Mr. Fox. Trustee Swope made motion made to adjourn, Trustee Copenhagen seconded and meeting adjourned at 1:05 pm.

Respectfully submitted,
Andrew Gurthet
Secretary-Librarian, Ex-officio