

SAN MATEO COUNTY LAW LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF LAW LIBRARY TRUSTEES

Date: January 28, 2016

Meeting Location: San Mateo County Law Library
710 Hamilton St., Redwood City, CA 93063

Members in attendance:

President:	STEVEN SHAIMAN
Trustee:	ROBERT FOILES
Trustee:	CAROLE GROOM
Trustee:	JOSEPH SCOTT
Trustee:	JACQUELYN BROWN
Trustee:	MARGARET COPENHAGEN
Trustee:	RAYMOND SWOPE
Library Director:	ANDREW GURTHET

The meeting convened in closed session at 12:15 pm.

The meeting convened in open session at 12:20 pm, joined by Martin Fox, Esq, and John Nelson, Esq. No action was taken in the closed session.

The minutes of the December 10, 2015 meeting were unanimously approved upon motion of Trustee Schaiman and seconded by Trustee Copenhagen. And, the Report of Expenses for Period 5, November 2015 and Period 6, December 2015 were reviewed by the Board and unanimously approved by motion of Trustee Shaiman with a second from Trustee Swope.

Director Gurthet reminded the Board that their annual California Form 700 will be due in April. Director Gurthet next informed the Board of the following:

- Recent donations to the Law Library totally over \$12,000.
- Recent CCCLL legislative activity, including the fact that CCCLL's request for a one time funding shot was not included in the Governor's final budget.
- Chase Bank's pending sale and development of the block by the City of Redwood City and the subsequent relocation of the Law Library.
- The Law Library Foundation has been established and populated. Attorney Colleen MacAvoy is currently working to draft the bylaws and file for 501(c)(3) status. It is hoped that the Foundation will be finalized and begin fund raising efforts for the Law Library by spring.

Next, Trustee Brown reported on recent efforts by the informal 'Friends of the Law Library' to include a donation section for the Law Library on the San Mateo County Bar Association's annual member dues form. She also reported on her recent meeting with the Bar President.

Public comment followed with Marty Fox informing the Board of recent Laura's Law activity, the County Library's JPA, and the invalidity of all action taken at this meeting due to Brown Act regulations.

Upon Trustee Schaiman's motion to adjourn with a second from Trustee Swope the meeting adjourned at 1:00pm.

Respectfully submitted,
Andrew Gurthet
Library Director, Secretary-Librarian, Ex-officio